

# Shotley Parish Council

## Application for funding – up to £200

**Before submitting your application for funding please ensure that you have read and understood the Shotley Parish Council Funding Policy Document**

Shotley Parish Council is committed to ensuring that we remain a strong, healthy, vibrant community in which the needs and aspirations of local organisations, clubs and charities are met. The Council has a limited amount of money available each year to support such groups in our Community.

This form is to be used to apply for a grant. Please complete all sections and return the form to:

By Post:  
Mrs Dina Bedwell  
Parish Clerk and RFO  
22 Great Harlings  
Shotley Gate  
Ipswich  
Suffolk IP9 1NY

By Email:  
[shotleypc@btinternet.com](mailto:shotleypc@btinternet.com)

Tel No: 01473 788248

Section One - Your organisation:

Name of organisation: .....

Details of the person in your organisation we can contact to discuss this application:

Name: ..... Tel No Day: .....

Address: .....

..... E-mail: .....

What are the main aims, objectives and activities of your organisation?

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## Section Two - Your application

Tell us here how much you are applying for and why you need the grant. Please include details of other fundraising initiatives / requests for funding by your organisation (continue on a separate sheet if necessary).

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Section Three – Bank Details: If the application is successful, please make cheque payable to: .....

Signed: .....

Print Name: .....

Date: .....

Position: .....

Requests for small funding applications are dealt with at our meetings throughout the year. Please ensure that your documentation is submitted at least seven days before a meeting.

Nothing in this document constitutes a contract. The person signing this application must have the authority of the Organisation making the application. In completing the application, you are confirming your understanding that the application will be assessed and that further information may be requested.

### **For office use only:**

Application received: ..... Decision made on: ..... Power of Expenditure: .....

Amount granted: ..... Cheque no: .....