

**Minutes of a meeting of the Shotley Parish Council held on Thursday, December 8<sup>th</sup>, 2022, at 7:15 pm, at the Shotley Village Hall.**

**Present:** Cllrs R Wrinch (Chairman), C Mills (vice-chairman), B Powell, T Ingram, J Richardson, M Williams, C Smith, and Mrs D Bedwell (Parish Clerk).

**County and District Councils:** County Cllr S Harley.

**Public gallery:** Three members of the public.

**SPC/22/152: To receive and approve apologies for absence:** Apologies had been received (and were duly approved) from Cllrs R Green and S Pallant.

**SPC/22/153: Public participation at meetings** (*Meeting open to allow members of the public to speak*) To include report from Suffolk Library local representative: There were no comments from the public gallery. The Library Representative was due to arrive later.

**SPC/22/154: Declarations of interest with regard to items on the agenda:** Cllr T Ingram declared a non-pecuniary interest on item SPC/22/159.

**SPC/22/155: To consider further action with regards to the Suffolk Library provision in Shotley (including financial commitment):** A report was received from the Suffolk Libraries representative upon their arrival. A number of issues were discussed, including whether other parishes on the peninsula who benefitted from the service had also been approached for funding (they had not), what the total annual cost of running the scheme was (£8k), and whether other funding avenues were being investigated in order to make the scheme sustainable financially (a new appointment had recently been made for a new team member who would concentrate on funding opportunities).

The Parish Council had previously agreed with the principle of supporting the continued delivery of the scheme. However, as most of the funding was for revenue expenditure, it would not be able to offer financial support for an extended period. In addition, in line with its Financial Regulations, expenditure needed to be commensurate with the number of parishioners it benefited. Pre-covid levels of attendance totalled 40 on average per session, but more recent readings indicated an average of 20 for Quarter 1, 27 for Quarter 2 and 34 for Quarter 3 of the current financial year.

Following due consideration, it was agreed to financially support the scheme for a period of six months (April to September 2023), subject to a progress review at the end of the first Quarter (June 2023), and subject to additional funding being successfully raised from other sources. There were no assurances or guarantees of additional funding beyond that point.

*The Library Representative thanked the Parish Council for their decision and left the meeting at 8:20pm.*

**SPC/22/156: Reports**

- a) County Councillor's report: A written report had been received from Cllr Simon Harley and circulated to members. An additional verbal report was also provided. Cllr R Wrinch asked about the possibility of "joined-up" thinking between the various parties involved, to deliver the much talked about cycle path between Shotley and Freston, particularly with the opportunity being presented by Anglia Water Works along the B1456. It was hoped that the local cycle campaign group was making similar enquiries in order to

progress this matter, although it was understood that some landowners along the way were not on board, thus making any progress quite challenging.

- b) District Councillor's report: A report from District Cllr D Davis was yet to be received for circulation.

**SPC/22/157: To approve the minutes of the Parish Council meetings held on the 15<sup>th</sup> and 17<sup>th</sup> of November 2022:** It was resolved to approve both sets of minutes as a true record of the meetings held.

**SPC/22/158: Planning matters**

- a) **Application: DC/22/05528 Farmside, Main Road** - Outline Planning Application (Access to be considered, all other matters reserved) - Erection of 1no. dwelling and carport: It was resolved to recommend the approval of this planning application.
- b) **Application: DC/22/05630 9 - 10 Rose Farm Cottages, Rose Farm Lane** - Erection of quayside dock, wave breaker and pontoon: Following due consideration, members agreed that the reasons underpinning the previous recommendation for refusal remained valid and their position remained the same.
- c) **Decision: DC/22/05239, DC/22/05240, DC/22/05238 Main Road and The Street** - Hedgerow and Hedge removal in a number of locations- **Planning permission granted:** Noted.
- d) **Decision: DC/22/02985 Former HMS Ganges Site, Shotley Gate** - Discharge of Conditions Application for B/12/00500 as amended by Non-Material Amendments DC/21/05698 and DC/22/01447 - Condition 4 (Materials) and Condition 5 (Brickwork) (Part discharge of both conditions for Phase 1: **Part approved:** Noted.

**SPC/22/159: Shotley Peninsula Shoreline CIC:** Update and considerations: A brief report was received from Cllr T Ingram.

**SPC/22/160 Finance and administration:**

- a) To consider and approve accounts for payment and note receipts/bank balances and reconciliations: It was resolved to approve the accounts for payment as follows:

|  |                  |
|--|------------------|
| Salaries, Tax, NI and pension liabilities  | £2,238.43        |
| Bristol Hill Public Conveniences cleaning contract                                     | £341.00          |
| Village Warden contract  | £635.75          |
| Clerk's expenses   | £315.19          |
| Shotley Kidzone and Primary Schools- funding towards Christmas events                  | £750.00          |
| <i>(As received by the meeting date of December 8<sup>th</sup>)</i>                    |                  |
| <b>Total:</b>  | <b>£4,280.37</b> |
|  |                  |
| <b>Balances held (bank accounts):</b> Statements not available in time for the meeting |                  |

- b) To note and approve accounts for 1<sup>st</sup> and 2<sup>nd</sup> quarters 22/23: Both sets of accounts had been circulated to members ahead of the meeting. A further report was provided by the Clerk, which detailed the current financial position and projections to year-end. It was resolved to approve the accounts as circulated.
- c) To receive update on ongoing matters: A brief report was provided by the Clerk.

**SPC/22/161: Shotley Men's Shed-** To consider initial views following Clerk's proposal: There was a brief discussion about the possibility of launching such a scheme in Shotley, but it was felt that it would need to be considered in more detail at a later stage. Deferred to a future meeting.

**SPC/22/162: To note any further correspondence received and agree response needed:**

- a) **Police Forum meeting notification-** 14 December 2022 at 19:30hrs (Shotley): Noted. Cllrs J Richardson volunteered to attend.
- b) **Highways correspondence re TRO Kingsland** -To consider whether to continue enquiries: The correspondence exchanged between the Clerk and SCC Highways had been circulated to members. It was agreed that the initial cost of over £10.5k for the TRO (Traffic Regulation Order) was prohibitive and members decided to no longer pursue the proposals for Kingsland.

- c) **CIL Briefing session-** Circulated to members: Noted.

**SPC/22/163: Reports from Councillors on matters not itemised on agenda/requests for next Agenda** (no decisions with a financial implication are permitted to be made at this point and should be added to a future agenda for consideration): Cllr M Williams asked about progress with the play areas, and Cllr C Mills reported that efforts would begin again in the new year.

On the matter of works to the trees in the Heritage Park, members had now had the opportunity of seeing the pictures of the trees in question and had agreed that works could be instructed under the Clerk's powers (health and safety matter). These were now expected to be carried out at the beginning of January.

Cllr B Powell reported that the crossing school lights had been left flashing after school closing time and asked about any progress with the tree maintenance on SCC owned land on the B1456 (exiting Shotley, past Corner Garage). The Clerk informed Cllr Powell that a list had been compiled between her and a local tree surgeon of trees affected by disease on the opposite side of the road and that works had been requested to address those. With regards to the ones Cllr Powell had asked about, County Cllr S Harley had repeatedly asked for the matter to be address by SCC Highways, but it continued not to be considered priority and works were not imminently expected.

Cllr C Smith informed members that a number of 30-mile signs provided by the Ganges developers had been disseminated throughout the village in strategic locations.

**SPC/22/164: Date of next meeting:** 19<sup>th</sup> January 2023: Noted.

With no further matters to be transacted, the meeting ended at 8:40pm.

Signed:\_\_\_\_\_ Date:\_\_\_\_\_