

Minutes of a meeting of the Shotley Parish Council held on Thursday, October 20th, 2022, at 7:15 pm, at the Shotley Village Hall.

Present: C Mills (Chairman), B Powell, T Ingram, R Green, M Williams, S Pallant, C Smith and Mrs D Bedwell (Parish Clerk).

County and District Councils: District Cllr D Davis and County Cllr S Harley.

Public gallery: Six members of the public.

SPC/22/122: To receive and approve apologies for absence: Apologies had been received (and were duly approved) from Cllr R Wrinch.

SPC/22/123: Public participation at meetings (Meeting open to allow members of the public to speak): A member of the public asked if an additional dog bin could be provided along a route used by dog walkers. Unfortunately, the location requested was not within the Babergh District Council's bin emptying route, therefore it would not be possible to do so. Fortunately, there were other bins at nearby locations that could be used instead.

SPC/22/124: Declarations of interest with regard to items on the agenda: Cllrs T Ingram and R Green declared a non-pecuniary interest on item SPC/22/128.

SPC/22/125: Reports

- a) County Councillor's report: A written report had been received from Cllr Simon Harley and circulated to members. And additional verbal report was also provided.
- b) District Councillor's report: As above.

SPC/22/126: To approve the minutes of the Parish Council meeting held on the 29th September 2022: It was resolved to approve the minutes as a true record of the meetings held.

SPC/22/127: Planning matters

- a) **Decision: DC/22/ 03213 - Ceremonial Mast Of The Former HMS Ganges, Caledonia Road-** Discharge of Conditions Application for DC/20/03710 - Condition 5 (Specification for the repair of the mast): Noted.
- b) **Decision: DC/22/04276 - Grassy Knoll , King Edward VII Drive, Shotley Marina -** Application for a Non Material Amendment relating to DC/21/01700 - Alterations to sliding doors, from 3 to 4 panes; Omit double doors on units 1, 3, 4, 6, 7 & 9, and installation of casement window instead; Omit engineering brick to rear elevation, replaced with render and boarding as indicated on drawings; Omit brise soleil on first floor balcony; Reduction of balcony size to units 1, 3, 4, 6, 7 & 9. Include additional 115 pv panels to equate to 123 panels in total to boost sustainability and environmental strategies; Alteration to retaining wall following LABC warranty comments; Amendments to position and layouts of stores and bin stores; Internal alterations to flats following Building Control comments; Additional slatted ventilation openings to car park level following Building Control comments: Approved: Noted.

A further planning application had been received but due to it's size, it would not be appropriate to consider it without due notice being given to the Parish. The Clerk had requested an extension for the receipt of comments, and the matter would be considered at a future meeting (depending on the extension granted).

SPC/22/128: Shotley Peninsula Shoreline CIC: Update (including report on Coastal Partnership East Forum): Cllrs T Ingram and R Green provided an update. They had recently attended the Coastal Partnership Forum and had met with a number of representatives with whom they hoped to network in terms of coastal defences, third party funding and area management; The Group had started a new initiative which allowed members of the public to sponsor a gabion cage and so far three had been commissioned; There was no further progress on the steps as efforts were being directed at preparing the area for winter.

SPC/22/129 Finance and administration:

- a) To consider and approve accounts for payment and note receipts/bank balances and reconciliations: The total balances for the reconciled accounts stood at £206,739.57 and included the receipt of the second half of the precept £32,815.00 and a payment of £18,636.38 in CIL funds. It was resolved to approve the accounts for payment as follows.

Salaries, Tax, NI and pension liabilities	£1,925.31
Bristol Hill Public Conveniences cleaning contract	£330.00
Village Warden contract	£930.91
Clerk's expenses	£199.38
N Power (Bristol Hill WC's)	£40.39
Wave (Bristol Hill WC's)	£50.35
SVHMC- meeting venue and funding	£309.00
ICO annual fee	£40.00
Total:	£3,825.34
Receipts:	
Bank interest	£16.27
Community Infrastructure Levy	£18,636.38
Precept	£32,815.00
Total:	£51,467.65
Balances held (bank accounts):	
Current account	£153,943.51
Deposit account	£52,337.32
Tracker account	£458.74
Total:	£206,739.57

- b) To note the receipt of the Interim External Audit Report for the year ended 31.03.22: An interim report had been received to indicate that the External Auditor was yet to finalise the audit.
- c) To agree signing up to and agreeing to the “Civility and Respect Pledge”: it was resolved to sign up to and agree to the pledge, as recommended.
- d) To receive update on ongoing matters, including Warm Spaces Scheme and Christmas Events: A detailed report was received from the Clerk on various matters.

SPC/22/130: Suffolk Library - additional considerations: As the relevant figures had not been received, this matter was deferred to the next meeting.

SPC/22/131: To note any further correspondence received and agree response needed:

- a) Babergh and Mid Suffolk District Councils’ draft five-year housing land supply position statements consultation- September 2022: The statement was positively received by members as it meant that Babergh District Council was currently exceeding the required five-year land supply basis. The draft response prepared by the Clerk was approved by members.
- b) Peninsula Warm Spaces initiatives: A brief update had already been provided by the Clerk, which included how the scheme could be integrated with current proposals for a community shop and library provision.
- c) Babergh District Council Elections 2023 costs: Noted.

SPC/22/132: Reports from Councillors on matters not itemised on agenda/requests for next Agenda (no decisions with a financial implication are permitted to be made at this point and should be added to a future agenda for consideration: Cllr C Smith had recently attended the Police Forum meeting and provided a brief report. Cllr Smith also asked if permission could be sought from SCC Highways to attach some 30M signage at the bottom of Bristol hill, as the previously existing sign was yet to be reinstated.

Cllr B Powell raised the matter of overgrown shrubbery and leaning trees along the left-hand side of the B1456 (past Corner Garage). Cllr S Harley agreed to chase the matter up with SCC Highways, as well as the Clerk. The Clerk was also asked to re-iterate the need for maintenance on the section of overgrowth by Gayford Terrace, as it continued to obstruct visibility on a junction susceptible to traffic collisions. The Clerk had previously reported this issue but the response received had indicated that no works were planned to take place.

SPC/22/133: Date of next meeting: 17 November 2022: Noted.

With no further matters to be transacted, the meeting ended at 8:45pm.

Signed: _____ Date: _____