

Minutes of a meeting of the Shotley Parish Council held on Thursday, April 21st 2022 at 7:15 pm, at the Shotley Village Hall.

Present: Cllrs C Mills (Chairman), B Powell, M Williams, T Ingram, S Pallant, C Smith, and Mrs D Bedwell (Parish Clerk).

County and District Councils: District Cllr D Davis.

Public gallery: Four members of the public.

SPC/22/47: To receive apologies for absence: Apologies had been received (and duly approved) from Cllrs R Green, J Briscoe, R Wrinch and County Cllr S Harley.

SPC/22/48: Public participation at meetings: A member of the public expressed disappointment about the way some areas around street furniture, such as benches and bins, had been sprayed with pesticide and asked that the Parish Council raise the matter with Suffolk County Council.

SPC/22/49: Declarations of interest with regard to items on the Agenda: Cllr T Ingram declared a non-pecuniary interest on item 53.

SPC/22/50: Reports

- a) County Councillor's report: Cllr S Harley's report had been circulated to members ahead of the meeting.
- b) District Councillor's report: Cllr Davis' report had also been circulated ahead of the meeting and was further added to by Cllr Davis. Cllr Davis asked the Council about any updates with the play areas project and was informed that a meeting was due to be held soon with a number of local parents and interested parties. The pandemic had hindered the process, but it was hoped matters could be progressed following the lifting of all restrictions.

SPC/22/51: To approve the minutes of the Parish Council meeting held on March 10th: It was resolved to approve the minutes as a true record of the meeting held.

SPC/22/52: Planning matters

- a) **Applications: DC/22/01388 - 35 Great Harlings** - Erection of single-storey garden room/store/workshop (following removal of the existing store): It was resolved to recommend the approval of this planning application.
- b) **Application: DC/22/01406 - 6 Kirkton Close** - Erection of single-storey rear conservatory extension: It was resolved to recommend the approval of this planning application.
- c) **Decision: DC/22/01447 Former HMS Ganges Site** - Application for a Non-Material Amendment to B/12/00500 (Granted): Noted.
- d) **Decision: DC/22/00878 Former HMS Ganges Site** - Application for works to trees subject to Tree Preservation Order BT104: Fell 2no Lime (T89 and T90) to facilitate construction of the Bellmouth Junction shown on the approved site layout (Granted): Noted.
- e) **Hearing: DC/20/00874 Shotley Caravan Park, Gate Farm Road** - Application for a Lawful Development Certificate for proposed use. Use of land for the stationing of 26no static caravans for permanent

residential occupation: Noted.

- f) **HMS Ganges Site**- Update: A brief update was provided by Cllr C Mills. There was some debate about the gates, and Cllr B Powell informed members that he had approached Natural England with an enquiry as to whether it would be possible to move them and wished to put forward a proposal to that effect. Cllr Powell was informed that such a proposal or action would not be possible due to the gates' protected heritage status. There was an established planning process in place that the various parties were following, and the Parish Council was being kept well informed of all developments.

SPC/22/53: Shotley Peninsula Shoreline CIC: Update: Cllr T Ingram reported on recent works to the foreshore, the kind donations of gravel from a resident, and a recent "meet and greet" event which had raised £120 in funding and had attracted a further two volunteers.

SPC/22/54: Queen's Platinum Jubilee celebrations 2022 -Update and considerations regarding budget and expenditure, including a proposal for a flag mast on the Village Hall grounds: A detailed report was provided by the Clerk: The Clerk's funding application to the Lottery Fund has been approved; the front page of the programme commissioned by a local artist was nearing completion; the programme itself was also nearing completion; some of the items needed, such as marquees, bunting, catering, etc. were being ordered; some more volunteers had come forward to help with the food delivery.

The quotes for the flag mast were yet to be received, so the matter could not be considered. The Clerk suggested that some of the Jubilee budget could finance it depending on the cost.

SPC/22/55 Finance and administration:

- a) To consider and approve accounts for payment and note receipts/bank balances and reconciliations: Receipts and bank balances were noted in the papers circulated to members. It was resolved to approve the accounts for payment as follows.

Salaries, Tax, NI and pension liabilities	£1,785.66
Bristol Hill Public Conveniences cleaning contract	£330.00
Village Warden contract	£635.75
Clerk's expenses	£280.14
Grass cutting contract	£186.00
CAS-Website	£60.00
SALC annual membership	£786.92
N Power - (Bristol Hill conveniences)	£36.50
Total:	£4,100.97
Receipts:	
Food parcel donations (March)	£50.00

a) To receive an update on ongoing matters: A brief report was provided by the Clerk.

SPC/22/56: To note any further correspondence received and agree response needed: No other responses were required.

SPC/22/57: Reports from Councillors on matters not itemised on the agenda/requests for the next Agenda (no decisions with a financial implication are permitted to be made at this point and should be added to a future agenda for consideration: Cllr T Ingram asked a question about street furniture, which was answered by the Clerk.

SPC/22/58: Date of next meeting: May 19th (Annual Parish Council Meeting); 26th (Annual Parish Meeting): Cllrs C Smith, M Williams and B Powell presented their apologies in advance for the APCM.

SPC/22/59: To consider the temporary exclusion of press and public: *That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed:* It was resolved to exclude the public at this point, and any remaining members (of the public) left the meeting.

SPC/22/60: Contracts and Tenders matters: A matter pertaining to one of the contracts was considered by members, and a decision was made to approve the request made to the Council, with a proviso that the position would be reviewed in December, ahead of the next financial year. The contract in question would remain on a rollover basis until that point, for a further period of eight months.

SPC/22/61: Shotley Community Awards: It was resolved to open nominations to a new category (exclusively) this year. Clerk to make the necessary arrangements.

With no other matters to be transacted, the meeting ended at 8.30 pm.

Signed: _____ Date: _____