

Minutes of a meeting of the Shotley Parish Council held on Thursday, November 18th 2021 at 7:15 pm, at the Shotley Village Hall.

Present: Cllrs R Wrinch (Chairman), C Mills (Vice-Chairman), B Powell, M Williams, J Briscoe, T Ingram, S Pallant, and Mrs D Bedwell (Parish Clerk).

County and District Councils: County Cllr S Harley.

Public gallery: Five members of the public.

SPC/21/140: To receive apologies for absence: Apologies had been received from Cllr R Green.

SPC/21/141: Declarations of interest with regard to items on the agenda: Cllr T Ingram declared a non-pecuniary interest on item 146 and Cllr B Powell pecuniary on item 148.

SPC/21/142: Public participation at meetings (Meeting open to allow members of the public to speak): A member of the public spoke to Councillors about an initiative launched by SCC to encourage walking and less car use. A suggestion was made for the introduction of triangular signs near the Primary School which aimed to do this, although there was still a concern that unless footways and footpaths were properly maintained, some risks remained.

SPC/21/143: Reports

- a) County Councillor's report: Cllr S Hartley's report had been circulated to members ahead of the meeting. The Clerk thanked Cllr Harley for expediting the re-painting of the white lines at the Kingsland junction.
- b) District Councillor's report: A report had not been received.

SPC/21/144: To approve the minutes of the Parish Council meeting held on 21 October 2021: It was resolved to approve the minutes as a true record of the meeting held.

SPC/21/145: Planning matters: To consider any applications received and note decisions

- a) **Application: Various- Bathside Bay, Stour Road, Harwich, Essex CO12 3HF-** 21/01817/DISCON (discharge of condition 5); 21/018116/DISCON (discharge of conditions 3); 21/01810/VOC (variation of condition 2); 21/01792/VOC (variation of condition 20 of application 10/00203/FUL); 10/00202/FUL (discharge of condition 3); 10/00203/FUL (discharge of condition 10): Cllr R Wrinch provided members with a brief summary of the current position with regards to this application. The application referred to a number of conditions which would allow the Port Authority to bring forward plans which had received prior approval but needed to either be changed in terms of delivery or order. The original applications had been considered and debated at length many years ago and the legal agreement reached included some mitigation measures and financial support.

It was resolved to support the application. It was noted that at a briefing meeting held with Port representatives the Parish Council had asked for previous agreements to be honoured. The Parish Council had also suggested that improvements to the ferry services could be very beneficial and asked for assistance with the management of coastal erosion on the foreshore, whether it be by the use of spoils from the dredging, or from expert advice on the subject of sea defences.

- b) **Decision: DC/21/01700 Grassy Knoll, King Edward VII Drive, Shotley Marina** - Erection of 9 No. flats with associated landscaping and parking- Planning Permission Granted- Noted.

- c) **Decision: DC/21/05698 Former HMS Ganges Site, Shotley Gate** - Non-Material Amendment sought following grant of planning permission B/12/00500/FUL dated 18/12/2015 - To allow revised construction phasing to ensure that the parade ground, listed mast and retained heritage buildings and community/commercial uses are delivered in the earlier phases of the development; Amendment to the proposed strategic layout enabling: amended site layout in Phase 1 (the cleared part of the site), to deliver a better defined entrance to the site and wider, tree-lined internal road; Localised and minor re-sizing (Phase 1 only) and re positioning of dwellings; Revised elevational treatment of dwellings in Phase 1- Non material changes approved- Noted.
- d) **DC/21/05303 The Moorings, Bristol Hill** - Erection of extension (following demolition of existing garage) - Planning permission granted- Noted.
- e) **To note withdrawal of DC/21/05060 - Former HMS Ganges Site** - Full Planning Application - Demolition of the former swimming pool building: Cllr R Wrinch gave members a brief update based on information he had received during a recent meeting with Ganges representatives. There was some uncertainty as to whether Cllr R Wrinch had been invited as a Councillor or in one of his other capacities. As this meeting had not appear to follow due process, it was established that any views which may have been conveyed did not necessarily reflect those of the Council as there had been no consultation with other members. It was agreed that in future, such invitations would be clarified so that attendance was in line with existing policies and provided a clear and transparent platform for information sharing and debate.

In terms of new information, the application for the demolition of the swimming pool had been withdrawn in response to strong objections raised by one of the statutory consultees. Although there were no plans to refurbish the swimming pool per se, it appeared that the building may be saved and utilised for other purposes in the future.

SPC/21/146: Shotley Peninsula Shoreline CIC – To receive update and to consider proposals for a damaged section: A report was received from Cllr T Ingram which focused on the section of gabions which had, for some time, been used as steps and was no longer fit for purpose. A number of options for its repair were discussed but initial costs in the region of £7,000 meant that further inquiries would be needed.

Due to the potential for health and safety risks, the steps would remain closed until a solution could be found but if cost became prohibitive, the section may have to be closed permanently. The SPS CIC group kindly volunteered to seek quotes for the relevant works and to erect barriers of a more permanent nature.

There was an additional report on the concerning number of acts of vandalism in the area. This included several attempts to set fire to the shelter on the foreshore footpath, and to remove memorial benches.

SPC/21/147: Highways matters: Update - Various Highways matters had already been discussed earlier in the meeting.

SPC/21/148: Allotments: To approve reviewed documents and policies. *Cllr B Powell left the room due to a declaration of pecuniary interest.* The documents circulated were duly reviewed by members and approved. *Cllr B Powell returned to the meeting.*

SPC/21/149: Finance and administration:

- a) To consider and approve accounts for payment and note receipts/bank balances: It was resolved to approve the accounts for payment as follows:

Salaries, Tax, NI and pension liabilities	£1,864.09
Bristol Hill Public Conveniences cleaning contract	£330.00
Village Warden contract	£705.87
Clerk's expenses	£342.68
Grass cutting contract	£362.50
Warden contract	£635.75
C De Boer- SPS CIC materials	£37.54
BDC- Play area inspections	£121.30
Shotley Rose Bowls Club- Grant	£300.00
Zurich Insurance- Public liability annual premium SPS CIC	£99.31
ICO- annual fee	£40.00
N Power - (Bristol Hill conveniences)	£33.40
Realise Futures (Orchard bench)-Replacement cheque	£602.29
RBL- Poppy appeal	£85.00
Total:	£5,559.73
Receipts:	
Food parcel donations (October and November)	£100.00

- a) Christmas 2021 arrangements: Approval of expenditure and erection of trees: The expenditure for Christmas trees and sundries was approved by members.
- b) To receive update on ongoing matters: A brief report was received from the Clerk, which included an update on the first and second quarter accounts position. Once the final statements were received from Barclays, the reports would be able to be finalised for Council approval and publication on the website. The monthly position was already being reported as part of the accounts payment and reconciliation process, part of which was also included on the minutes.

The Clerk asked for Council's approval to invite a Suffolk County Council Engineer to attend the next Council meeting in order to clarify some of the many points regularly raised by members and questions asked by Parishioners. This was agreed by the Council.

- c) Eco-Green Strategy - To consider approach: The topic was briefly discussed by members, with the possibility of the formation of a task group to deal with any pertinent matters in the new year.
- d) To consider proposal for the live transmission of Council meetings: Following some discussion, it was

agreed that meetings would be audio-recorded and made available to the public. Clerk to re-circulate meeting protocol guidelines to members and purchase the necessary equipment. This decision would be reviewed, if necessary, in the future.

- e) To approve meeting dates for 2022: Subject to any changes due to Drama productions, it was resolved to approve the dates as per proposal circulated.

SPC/21/150: Queen’s Platinum Jubilee celebrations 2022 -Update and considerations: A brief report was received from the Clerk. Developments were at a stage that required the formation of a Working Group in order to progress matters. Cllrs C Mills and S Pallant volunteered to support the Clerk in the initial group, but it was hoped more members of the community would join.

SPC/21/151: To note any further correspondence received and agree response needed:

- a) Consultation on new Police and Crime Plan (22.11.21)- Members to review and send any comments for a corporate response.
- b) SCC “A Smarter Suffolk” project infographic: Noted.
- c) Invitation from the Orchard Group – Installation of new bench (20.11.21 10.30am): Noted.
- d) National Highways A14 Junction 55 Copdock Public Consultation (9.12.2021): to be considered at the next meeting.

SPC/21/152: Reports from Councillors on matters not itemised on agenda/requests for next Agenda (no decisions with a financial implication are permitted to be made at this point and should be added to a future agenda for consideration: Cllr C Mills provide a brief update on matters pertaining to the Skatepark Group; Cllr M Williams updated members on a recent proposal approved by the Village Hall Management Committee for the creation of a wild flower garden near the Scouts Hut; Cllr B Powell asked Cllr T Ingram a number of questions about the work of the SPS CIC.

SPC/21/153: Date of next meeting: 9 December 2021 (1st and 2nd quarter accounts): Noted.

With no further matters to be transacted, the meeting ended at 9.40pm.

Signed: _____ Date: _____