

Minutes of a meeting of the Shotley Parish Council held on Thursday, October 21st 2021 at 7:15 pm, at the Shotley Village Hall.

Present: Cllrs R Wrinch (Chairman), C Mills (Vice-Chairman), B Powell, R Green, M Williams and Mrs D Bedwell (Parish Clerk).

County and District Councils: County Cllr S Harley.

Public gallery: Five members of the public.

SPC/21/122: To receive apologies for absence and note resignation of member: Apologies had been received from Cllrs S Pallant, T Ingram and J Briscoe. Cllr D Davis' resignation had been noted by members and the resulting casual vacancy advertised. It was agreed that co-option would take place in December in order to allow any new candidates the opportunity to attend a meeting in November, in accordance with the co-option process. Former unsuccessful candidates would be required to re-apply if they wished to be considered.

SPC/21/123: Declarations of interest with regard to items on the agenda: Cllr R Green declared a non-pecuniary interest on item 127 b).

SPC/21/124: Public participation at meetings (Meeting open to allow members of the public to speak): Councillors were asked if there would be the opportunity for a member of the public to participate/ask a question at the end of the meeting (as well as at the beginning). Although this was not scheduled within the agenda, it would be possible to allow a member of the public to speak, if this was absolutely necessary, at the Chairman's discretion.

A member of the public presented councillors with a brief report which listed the reasons why they strongly objected against application DC/21/05060 - Former HMS Ganges Site, for the Demolition of the former swimming pool building. An exchange of comments between the member of the public and councillors ensued about the history of the site, and the prohibitive financial implications of restoring and maintaining the swimming pool.

Another member of the public thanked the Clerk for organising a meeting with a Police Officer from Suffolk Police, which had been attended by two councillors and one parishioner. Those present had discussed the issues around unsociable driving and speeding on Bristol Hill, and a number of options were being considered in order to try to improve the situation.

SPC/21/125: Reports

- a) County Councillor's report: Cllr Harley's report had been circulated to members ahead of the meeting. A number of local matters were discussed, such as footpath maintenance, Kingsland junction line painting, additional funding for a S.I.D., bus provision and speed limit signage.
- b) District Councillor's report: A report had not been received.

SPC/21/126: To approve the minutes of the Parish Council meeting held on 16 September 2021: It was resolved to approve the minutes as a true record of the meeting held.

SPC/21/127: Planning matters: To consider any applications received and note decisions

- a) **Application: DC/21/05060 - Former HMS Ganges Site** - Full Planning Application - Demolition of the former swimming pool building: Following due consideration, it was resolved not to issue a

recommendation on this occasion.

- b) **Application: DC/21/05303 - The Moorings, Bristol Hill** - Erection of extension (following demolition of existing garage): Following due consideration, it was resolved not to issue a recommendation on this occasion.
- c) **Application: DC/20/05726 9-10 Rose Farm Cottages, Rose Farm Lane- Re-consultation**- Erection of a private quayside dock, wave breaker, new jetty and pontoon, Shore protection works and removal of the existing Jetties (existing Litter (Barge) to be sunk subject to agreement): It was resolved to continue recommending the refusal of this planning application as no material change was evident.
- d) **Application: DC/21/05249 - 10 Hervey Close** - Erection of front walk in bay window extension (replacing existing): It was resolved to recommend the approval of this planning application.
- e) **Decision: DC/21/04486 12 Kirkton Close** - Erection of two storey side extension including integral garage(following demolition of existing garage): Planning permission granted.
- f) **Decision: DC/21/04705 Lindi, The Street** - Discharge of Conditions Application for DC/20/05339 - Condition 5 (Discharge of Surface Water).

SPC/21/128: To consider funding application from the Shotley Skatepark Group: There would be no application to consider at this stage but one may be submitted sometime in the future.

SPC/21/129: To consider funding application from the Shotley Rose Bowling Club (£300): It was resolved to approve this funding application in full.

SPC/21/130: Play Provision Working Group: Update- A brief report was provided by Cllr C Mills. Cllr M Williams asked if the provision of some three pieces of outdoor gym equipment could be considered as part of the new play equipment strategy, with a suggested location of the Village Hall grounds. This was noted by Cllr Mills for future consideration by the Working Group.

SPC/21/131: Shotley Peninsula Shoreline CIC – To receive update and to consider funding the annual insurance (£99): Due to Cllr T Ingram’s absence, a report was not available at the meeting but would be circulated at a later date. Members agreed to fund the group’s annual insurance cost.

SPC/21/132: Highways matters:

- a) To consider the installation of speed limit signage on the Shotley Pier (highway) boundary: This matter had been briefly discussed with Cllr S Harley and it had been agreed to request that SC Highways replaced the missing signage.
- b) To receive report on meeting held with Suffolk Police re. inconsiderate driving on Bristol Hill: This matter had also been reported on by an attending member of the public. There were no further actions to be taken by the Parish Council at this stage.

SPC/21/133: Finance and administration:

- a) To consider and approve accounts for payment and note receipts/bank balances: It was resolved to approve the accounts for payment as follows:

N Mullett Plumbing & Heating Services (Bristol Hill conveniences)	£78.00
SVHMC- Meeting venue hire and Social Club funding	£115.00
N Power - (Bristol Hill conveniences)	£32.02
Grass Cutting contract	£340.00
Clerk's expenses	£249.52
Salaries, Tax, NI and pension liabilities	£2,064.96
Bristol Hill Public Conveniences cleaning contract	£341.00
Village Warden contract	£705.87
Babergh District Council (Re-issue)	£145.45
N Power - (Bristol Hill conveniences)	£31.67
Realise Futures (Orchard bench)	£602.29
Total	£4,705.78
Receipts:	
Orchard Group fundraising	£324.72
SCC Locality funding (Orchard bench)	£280.00

- b) To review and approve the Internal and External Audit Reports for 2020/2021: Both reports had returned no issues or matters to be addressed. The Clerk was praised for her diligence and accuracy in the completion of the accounts and the provision of all the supporting evidence for the audit process.
- c) Initial considerations for 2022/2023 budget and precept: The Clerk asked members to consider the financial implications of upcoming projects in the areas of their remit so that this information could inform the preparation of the draft budget for the next financial year.
- d) To approve purchase of Remembrance Wreath: It was resolved to approve the purchase of the Remembrance Wreath.
- e) To receive update on ongoing matters: A brief report was provided by the Clerk. It was explained that allotment matters were on hold due to Clerk and Councillor availability , but that these should be included on the next agenda for final resolutions. The overgrown verge on the Heritage Park (shortly after the "Community Orchard") was in need of being cut back. As it was an item of maintenance , members agreed that the Clerk could organise works under delegated powers.

SPC/21/134: Queen's Platinum Jubilee celebrations 2022 -Update and considerations: A brief report was received from the Clerk, who had taken the initial step of contacting all the local businesses to ascertain whether they would like to get involved in village-wide events discussed at the previous meeting. The response had been very positive and further enquiries would continue to be made. It was agreed that

this item should feature on future agendas to allow continued progress reports. It was also agreed that a dedicated working group/committee would need to be formed in order to start progressing some of the ideas put forward.

SPC/21/135: To note any further correspondence received and agree response needed: All correspondence had been circulated to members and no further responses were required.

SPC/21/136: Reports from Councillors on matters not itemised on agenda/requests for next Agenda (no decisions with a financial implication are permitted to be made at this point and should be added to a future agenda for consideration: Issue raised by members included a dog sign in Kingsland which needed to be repaired (to be actioned by Cllr B Powell), reports of ship noise from Harwich, and the disparagingly large building affecting the Felixstowe skyline (Clerk to research planning conditions in terms of visual mitigation measures).

SPC/21/137: Date of next meeting: 18 November 2021 (1st and 2nd quarter accounts): Noted.

SPC/21/138: To consider the temporary exclusion of press and public: *That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed.* It was resolved to exclude press and public, and all those remaining left the meeting room at this point.

SPC/21/139: To receive update from Cllr R Wrinch and C Mills on planning matters: Both Cllrs R Wrinch and C Mills gave members an update on recent developments pertaining to the Harwich Port Authority. A small number of changes of conditions were expected to be submitted to the planning authority in order to facilitate the execution of a planning permission granted some years before. Details were expected to be available in time for the next Council meeting and would feature on the agenda for due consideration.

With no further matters to be transacted, the meeting ended at 9.00pm.

Signed:_____ **Date:**_____