

Minutes of the Shotley Parish Council Virtual Meeting held on Thursday February 18th 2021 (7.30 pm)

Present: Cllrs R Wrinch (Chairman), B Powell (Vice-Chairman), C Mills, M Williams, R Green, T Ingram, D David, J Briscoe, and Mrs. D Bedwell (Parish Clerk).

County and District Councils: District Cllr D Davis and County Cllr D Woods.

Public gallery: One member of the public in attendance (AONB representative).

Public participation at meetings: A presentation was received from Suffolk Coasts & Heaths AONB. In 2020 funding had been secured from the National Lottery Heritage Fund to initiate a series of projects, the main one being 'Landscape Lens', which would focus on fixed-point photography and encourage residents and tourists to engage with the local landscape through photography.

There would eventually be around fifteen dedicated posts located throughout the Coast and Heaths AONB and ten in Dedham Vale AONB. "Landscape Lens" hoped to encourage residents and tourists to celebrate the landscape while leaving a legacy of images for future generations. To get involved, people would need to visit one of the posts, place their smartphone in the metal cradle, take a picture and upload it to the website. Images would then be tagged with essential details such as location, date, time, and weather conditions. The project would be linked to "What Three Words" to pinpoint exact locations.

This was a five-year project that would allow Coasts and Heaths and Dedham Vale AONB sites to build a catalogue of images that monitored and captured the landscape's evolution, helping evaluate and plan for future conservation. The project would also allow everyone to play their part in nature recovery.

The proposal being considered was for the location of a post at Shotley, possibly within the Heritage Park, which could help promote the beautiful landscape.

Some questions were asked by members and additional host locations were suggested, such as near Shotley Church, facing Felixstowe. Following a brief discussion, it was agreed that members supported the proposal in principle and would await the final details about specific locations.

SPC/21/17: To receive and consider any apologies for absence: Apologies had been received from Cllr R Bareham, which were approved by the Council.

SPC/21/18: To receive declarations of interest with regards to items on the agenda: Cllrs T Ingram and R Green declared a non-pecuniary interest on item SPC/21/24 b) and Cllr D Davis declared a non-pecuniary interest on item SPC/21/24 a).

SPC/21/19: To note County and District Councillors' reports: Reports were received from both Councillors. Cllr D Woods announced that he would not be standing for re-election in May 2021 and members took the opportunity to thank Cllr Woods for all his support and help over the years.

SPC/21/20: Planning matters:

- a) **Application: DC/21/00457 - 38 Great Harlings-** Notification of Works to Trees Protected by a Preservation Order - 2no. Pine trees - Remove and replace with 6-8 Populus Nigra Italica trees: It was resolved to recommend the refusal of this planning application.
- b) **Decision: DC/20/05602 - 67 Lower Harlings-** Erection of a single storey outbuilding to be used as a home office: Planning permission granted: Noted.

- c) **Decision: B/12/00500 Former HMS Ganges, Shotley Gate-** Amendment of the wording of the existing description of development to: 'The full and partial demolition of buildings associated with the redevelopment of the site for uses including: dwellings; a nursing home (Class C2 residential institution); Class E uses (including retail, cafe, offices, clinic); the use of Nelson Hall to include Class E uses (including workshops, cafe and indoor recreation) and Community Use (Class F2), Class C1 hotel ; and non-residential training (Class F.1) together with parking and landscaping to form a linear park and landscaped gardens together with associated further landscaping and lighting (as amended): Amendment granted: Noted.
- d) **Correspondence: Section 16 Chelmondiston Neighbourhood Plan consultation (deadline 9.04.21):** Deferred to the next meeting.

SPC/21/21: To approve the minutes of the Parish Council Meetings held on January 21st and January 28th: It was resolved to approve both sets of minutes as true records of the meetings held.

SPC/21/22: Finance and Administration

- a) To consider and approve the accounts for payment and note receipts/bank balances: It was resolved to approve the accounts for payment, as follows:

Salaries, Tax, NI and pension liabilities	£2,024.85
Clerk's expenses (Microsoft licence, E-mail domains, BT line, food parcel scheme)	£436.68
Bristol Hill Public Conveniences cleaning contract	£308.00
Village Warden contract	£635.75
N Power (Bristol Hill conveniences energy supply)	£32.62
SVHMC -defibrillator battery (grant funding)	£211.20
Receipts- SCF Food Parcel Scheme funding and donations	£3,050.00

- b) To approve second and third quarter accounts for 2020/2021: It was resolved to approve both sets of accounts.
- c) To approve the Safeguarding Policy: It was resolved to approve the Safeguarding Policy, with the addition of Cllr M Williams (in the referral section).
- d) To receive updates on ongoing matters: A report on ongoing matters was presented to members by the Clerk.

SPC/21/23: To consider an application for funding from the Chelmondiston Parish Council towards the revenue costs of the waste disposal facility: Deferred, awaiting financial information.

SPC/21/24: Open spaces and amenities:

- a) AONB NLHF "Landscape Lens project proposal (erection of post within Heritage Park): Members had already agreed to support the project following the presentation given at the beginning of the meeting.
- b) SPS CIC- To receive update: A brief report was received from the SPS CIC Group members. Members discussed future plans, but any significant progress was unlikely in the short term with the current financial crisis and funding limitations. For the time being, the Group was hoping to continue with localized minor repairs, which could be achieved with inexpensive or free materials and local volunteers' support.

- c) Grass cutting matters- To consider request for additional cuts: It was agreed that members would assess the current arrangements and return with any recommendations at a later date.
- d) Allotments-update: A number of issues were discussed, including the allotment warden's role and responsibilities, the current site access arrangements, price structure and inspections. It was agreed that all tenants should be consulted with regards to whether they wished access to the site to be restricted or unrestricted, for all plots to be charged at £15 per full plot and for the Warden's role to be reviewed as part of the ongoing process. Wardens to be asked to provide up-to-date tenants listings (as there had been some recent changes) to enable the Clerk to initiate the process.

SPC/21/25: Correspondence:

- a) Plantlife Road Verge Campaign: As the responsibility (and permissions) for all road verges rested with Suffolk County Council Highways, it was agreed that interested parties should be encouraged to make the relevant inquiries directly if they wished to pursue this matter.

Some debate was also held over the planting of additional trees, but any firm decisions would be limited to land owned by the Parish Council. Cllr B Powell had recently been gifted five trees by the Beekeepers Association and would be donating those to replace some of the recently felled at the Heritage Park.

- b) Guidance regarding attendance at meetings by prospective election candidates (from BDC Monitoring Officer): Noted by members. It was also agreed that candidates would be welcome to attend a Parish Council meeting, if they wished, in order to introduce themselves to members and the community.

SPC/21/26: Reports from Councillors/requests for addition on future agendas for consideration: The footway opposite the entrance to Shotley Primary School was overgrown and in need of being cut back. Cllr Davis agreed to report the matter to Babergh District Council.

The safety buoy agreed at a previous meeting had been ordered and would soon be installed at the bottom of Bristol Hill.

SPC/21/27: Date of next meeting: March 18th, 2021: Noted.

With no other matters to be transacted, the meeting ended at 9.35 pm.

Signed: _____ Date: _____