

Minutes of the Shotley Parish Council Virtual Meeting held on Thursday 14th May 2020 (7.30pm)

Present: Cllrs B Powell (Chairman), R Green, J Briscoe, T Ingram, C Mills, R Bareham, D Davis, M Williams and Mrs D Bedwell (Parish Clerk).

County and District Councils: District Cllr D Davis.

Public gallery: No members of the public.

Public participation at meetings: There was no public participation.

SPC/20/42: To receive and consider any apologies for absence: Apologies for absence had been received from Cllr R Wrinch (due to broadband connectivity issues).

SPC/20/43: To receive declarations of interest with regards to items on the agenda: None received.

SPC/20/44: To note County and District Councillors' reports: Both reports had been circulated to members ahead of the meeting and were noted.

SPC/20/45: To note "THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020" and inform Council of subsequent implications:

- a) The cancellation of the Annual Parish Council Meeting 2020
- b) The cancelation of the Annual Parish Meeting 2020
- c) The approval of the current Chairman and Vice-Chairman, as well as members of the various Committees/Working Groups, remaining in office until 2021
- d) To note operational changes due to Covid-19 restrictions:
 - All statutory documents, such as Standing Orders, Financial Regulations, etc reviewed by Working Group in March, to be formally approved by full council once normal meeting arrangements are resumed. Documents approved in 2019 to remain in place for the time being
 - Planning applications are being handled under delegated powers
 - Clerk to discharge Council's functions within system of delegation in order to ensure service continuity, following approval at the March meeting

The legislation and its implications for Shotley Parish Council (including points a) to d)) were noted by members and their adoption was approved. Planning applications would continue to be dealt with by delegated power and members continued to be consulted/informed of decisions made on a day-to-day basis.

SPC/20/46: To approve the minutes of the Parish Council Meetings held on 13 February and 19 March: It was resolved to approve both sets of minutes as a true record of meetings held.

SPC/20/47: Finance and Administration

- a) To consider and approve accounts for payment and note receipts/bank balances: It was resolved to approve the accounts for payments. Receipts and bank balances were noted, as per schedule circulated.
- b) To approve the Annual Governance Statement (Section 1 of the AGAR) for Year ended 31 March 2020: Deferred.
- c) To consider and approve the Annual Accounts for year ended 31 March 2020: Deferred.
- d) To consider and approve the Asset Register for the year ended 31 March 2020: Deferred.
- e) To approve the Accounting Statements (Section 2 of the AGAR) for year ended 31 March 2020: Deferred.

SPC/20/48: Covid-19 related matters update: Cllr B Powell represented the whole council in expressing his condolences for the loss of lives to Corona Virus, on the Shotley Peninsula and beyond. Members referred to the various local volunteers and organised groups who had been helping numerous residents in the village. Cllr D Davis urged those who had registered with "Tribe" to remain on the database, as their support may be needed at a later date with other things.

The Clerk provided a brief report on the Shotley Food Parcel Scheme- There were currently ten households on the database, with a further three initially supported but later referred to "Home But Not Alone" as they were Ipswich based. The Clerk had secured £2,000 of funding from Babergh District Council and £1,000 from the Suffolk Community Foundation for the Scheme , as well as an additional £750 for the Shotley Village Hall for their part in supporting the initiative by providing the storage/sorting space.

An additional £100 of funding had been received from a Freston resident, who would continue to support the initiative for a period of three months. A number of government food parcels had also been donated by local residents to the Scheme.

SPC/20/49: Reports from Parish Councillors: Cllr B Powell congratulated a British Veteran who had recently been awarded a Russian medal. It was suggested that this Veteran's experiences should be recorded for the BBC archives, which Cllr B Powell would explore with the gentleman in question once this was possible.

Chelmondiston Parish Council was thanked for allowing their Zoom subscription to be shared with Shotley Parish council to host this meeting.

Cllr M Williams informed members that the recently erected gate which had been blocking the footpath near the brickyards did not seem to be causing a problem any more as access had been reinstated. Cllr M Williams also said that since SCC Highways had cut back 1.5m off the verge between Styngnam Cottages and Corner Garage, a large amount of litter had been exposed and should be cleared. The Clerk assured Cllr M Williams that the warden would be asked to tackle this area, which was currently out of his remit, once he was permitted to do so.

Cllr J Briscoe reported on recent issues being experienced at the Chelmondiston Waste Disposal Facility, with patrons not always paying their full fees and car boots being too overfilled for the amount being paid. Cllr R Bareham explained that due to social distancing, there was an element on trust with regards to individual payments but that since other recycling centres had opened, the situation should improve. The

Chelmondiston Parish clerk was due to have a meeting with the volunteer who managed the Centre and the situation would be monitored by Chelmondiston Parish Council.

SPC/20/50: Date of next meeting: 18th June 2020- Noted.

With no further matters to be transacted, the meeting ended at 8.10pm

Signed: _____ Date: _____