

Shotley Parish Council

Minutes of a Meeting of the Council held on Thursday 17th January 2019 (7.15pm) at the Village Hall, The Street, Shotley.

Present: Cllrs B Powell (Chairman), R Wrinch (Vice-chairman), M Williams, G Richens, J Catling, N Green, R Green, B Nichols and Mrs D Bedwell (Parish Clerk).

County and District Councils: District Cllr D Davis. District Cllr P Patrick's and County Cllr D Woods' apologies were noted.

Public gallery: Five members of the public.

1. **Apologies for absence** Apologies had been received from Cllr B Higgs.
2. **Declarations of interest with regard to items on the agenda and additions to register:** Cllr G Richens declared a Pecuniary Interest on item 8.
3. **Reports**
 - a) County Councillor's report (D Woods): Cllr D Woods' report had been circulated to members.
 - b) District Councillor's report (P Patrick): No report had been received by the Council.
 - c) District Councillor's report (D Davis): Cllr D Davis' report had been circulated to members and was verbally presented at the meeting.
4. **Public participation at meetings** (Meeting open to the public to allow members of the public to speak): A member of the public expressed their concern regarding recent developments at the Gate Farm Caravan Park and the possibility that a local resident may have given permission for a mains drainage connection. There had been no reference of any new developments with the local planning authority and unless a breach had occurred the Parish Council was limited in what it could report. It was suggested the resident may wish to make enquiries with Anglian Water.
5. **To approve the minutes of the meeting held on 13th December 2018:** It was resolved to approve the minutes as a true record of the meeting held.
6. **BDC- Planning Matters**
 - a) To consider applications received from Babergh District Council:
 - i) **DC/19/00096 2 Gayford Terrace** - Erection of a single storey rear extension: It was resolved to recommend the approval of this planning application.
 - ii) **DC/19/05507 Over Hall, Main Road** - Full planning application – Change of use of outbuilding (former bakehouse and dairy) to residential dwelling and erection of glass linked extension, internal and external alterations (see schedule of works): It was resolved to recommend the approval of this planning application.
 - iii) **DC/18/05582 35 Blake Avenue** – Application for consent to carry out works to trees protected by a TPO (BT130-G4) – Fell no. 1 Scots Pine, fell no. 1 Box Elder to stump level: It was resolved to recommend the approval of this planning application.
 - b) To note Approvals/Refusals:
 - i) **DC/18/ 05494 Former Peninsula Boatyard, King Edward VII Drive** - Non-material amendment to B/03/00074 previously amended under DC/17/06038 Fenestration and

elevations, internal layouts and external balconies. Further amendments to Units 10-12 include fenestrations and roof lights. Facing brickwork: **Granted**

ii) **DC/18/01391 Former HMS Ganges Site, Shotley Gate** – Discharge of conditions application B/12/00500- Condition 2 (Construction Management Plan), 9 (Ecology), 18 (Levels), 19 (Contamination), 23 (Street Lighting): **Granted**.

iii) **DC/18/05516 Shotley Marina LTD, Former Peninsula Boatyard, King Edward VII Drive** – Discharge of conditions application B/03/00074 – Condition 2 (Materials): **Granted**.

c) Planning correspondence: There had been no further correspondence from Planning.

7. Finance and administration

- a) Clerk's report (including letter to broadband provider, meeting with UKPN, Elections 2019): The report, which was read out to members, included an update on the following matters:
- i) **UKPN**- A letter has been sent requesting either a meeting or a response to a number of matters that remained outstanding, such as the sheet pile damage resolution, the request for copies of all surveys carried out to the cliffs, the reinstatement of Winney Queech, repairs to the adjoining carriageway and the payment of the agreed £10k towards play equipment provision.
 - ii) **Elections 2019**- Approval was granted for the Clerk to attend a briefing session at Salc on February 20th (costs shared equally between parishes).
 - iii) **Broadband issues**- A number of residents continued to experience problems, the Clerk's suggestion to write to the program director was approved by members.
 - iv) **SCC Highways**- There had been no further news regarding the Bristol Hill pedestrian improvements; The application for CIL 123 funds towards the purchase of a SID had been unsuccessful. Members agreed with the Clerk's suggestion to approach Cllr D Woods for some Locality budget. The revised licence for a memorial bench on Orwell View Road had been approved and the resident was in the process of commissioning the bench.
 - v) **Neighbourhood Plan**- The Clerk had requested that the NP officer attended a meeting with Councillors in order to brief them on the process and this would be taking place towards the later part of February. The Officer had suggested that members also made direct contact with neighbouring parishes who had already embarked on their plan.
- b) To review and approve the annual insurance policy: Although some parts of the Insurance policy, such as the asset list, would be reviewed at a later date, as the policy was now due for renewal it was resolved to approve it.
- c) To consider and approve accounts for payment and note receipts/bank balances: It was resolved to approve the accounts for payment as per list circulated to members and the bank balances were noted.
- d) To consider and approve the budget and precept for 2019/2020: It was resolved to approve the budget and precept (£60,300) for the next financial year, including the recommendation for reserve movements as presented to the meeting. The approved precept represented an increase of 2.5% (year on year) which was an additional £4.07 per year for a Band D property.
- e) To consider and approve the General and Earmarked Reserves for 2019/2020: The earmarked and general reserves balances had already been approved under agenda item 7 d).

- 8. To receive update on Phase 3 /coastal erosion matters (Cllr R Green):** Cllr G Richens left the room due to a Declaration of Pecuniary Interest. A brief report was received from SPS CIC regarding their current position and the funding recently provided by the Parish Council towards the cost of a survey. A response was still outstanding from an alternative funding source approached by the Clerk but until more funds were secured, there was a risk that the project would not be able to be progressed. The SPS CIC was seeking to obtain the long-term support of not just the Parish Council but other statutory bodies, including those who had offered their help during meetings held in 2018.

A number of suggestions were made with regard to ways forward, including to apply for an extension of the survey quote deadline. Reassurances were given that the Parish Council continued to be in full support of the group's efforts but that it was restricted to the level of financial support due to its financial and legal limitations. The Group understood the Council's position and was appreciative of all the help given by the Clerk to the project so far.

Reference was made to the letter written to UKPN and the underlying suggestion that should any funds be forthcoming by way of compensation for the damage caused to the cliff and sheet piles, such funds may be able to be transferred to SPC CIC under a legal agreement which could be put towards the overall project.

In a continued attempt to support the group with their endeavours, the Clerk would work with the Group in order to ascertain the listing of items for formal consideration by the Parish Council at the next meeting.

Cllr G Richens returned to the room.

- 9. To re-consider the installation of a bench on Bristol Hill (or elsewhere on Shotley Gate), including part-expenditure for the same** (as requested by Cllr G Richens): Following a brief debate, which included discussions regarding the allocation of funds within the various parts of the parish, it was agreed that once CIL funds became available, members would consider whether they could be used towards the commissioning of this bench, in addition to the £127 already pledged by the SOS group, who were also prepared to carry out its installation at no cost to the council.
- 10. To receive report on meeting held January 14th and note further maintenance to the Heritage Park, including continuation of fire break and drainage in footpath:** Members agreed the length (up to the corner of the neighbouring resident's property) and width (3-4m) of the fire break, which would be cleared by the Community Payback Team at their next available opportunity. Reference was also made to some additional drainage needed on the foreshore footpath but as this was not land owned by or managed by the parish council, the relevant permissions would need to be sought from SCC Rights of Way, to enable Sodexo to operate under their insurance policy.
- 11. To note any further correspondence received and agree any response needed:** All relevant correspondence had been circulated to members. A vote was taken with regards to the nomination of a former Chairman to attend the Queen's Garden Party.
- 12. Reports from Councillors on matters not itemised on agenda/to be included in next Agenda** (no decisions with a financial implication are permitted to be made at this point and should be added to a future agenda for consideration): Updates were received with regards to tree works planned for Kingsland and Lloyd Road and how they would impact the already agreed tennis courts clearance; A replacement dog sign was needed in Kingsland to replace one that had been

removed; Grass cutting contractor to be instructed to carry out the verge/hedge maintenance on the footpath between East View Terrace and the Primary School as soon as possible; Reports of dead seal on the local beach were discussed, as were suggestions on how to deal with similar reports in the future.

13. Date of next meeting: 28 February 2019

With no further matters to be considered, the meeting ended at 9.10pm.

Signed: _____ Date: _____