

Shotley Parish Council

Minutes of a Meeting of the Council held on Thursday 18th October 2018 (7.15pm) at the Village Hall,
The Street, Shotley.

Present: Cllrs B Powell (Chairman), R Wrinch (Vice-chairman), M Williams, B Nichols, G Richens, N Green and Mrs D Bedwell (Parish Clerk).

County and District Councils: County Cllr D Woods. District Cllr P Patrick's and D Davis' apologies were noted.

Public gallery: Nine members of the public

1. **Apologies for absence:** Apologies had been received from Cllrs R Green, B Higgs, J Catling, District Cllr P Patrick and District Cllr D Davis.
2. **Declarations of interest with regard to items on the agenda and additions to register** (Cllrs were asked to complete and sign new Declarations of Interests forms to ensure they were up to date): Cllr G Richens declared a pecuniary interest on item 11 and Cllr R Wrinch declared a pecuniary interest on item 6 c) 1.
3. **Reports**
 - a) County Councillor's report (D Woods): Cllr D Woods reports had been circulated to members ahead of the meeting and was further updated upon his arrival.
 - b) District Councillor's report (P Patrick): Cllr P Patrick's apologies had been noted.
 - c) District Councillor's report (D Davis): Cllr D Davis' report had been circulated to members ahead of the meeting and his apologies had also been noted.
4. **Public participation at meetings** (Meeting open to the public to allow members of the public to speak): Some queries were put forward to Cllr D Woods with regards to the rate of interest paid on government borrowings, which was believed to be in the region of 2.5%.
5. **To approve the minutes of the meeting held on the 20th September 2018:** It was resolved to approve the minutes as a true record of the meeting.
6. **Planning Matters**
 - a) To consider applications received from Babergh District Council: None received
 - b) To note Approvals/Refusals:
 - i) **DC/18/03769 1 Battery Cottages, Main Road**- Erection of extension to garage to form annexe: **Planning application refused.**
 - c) Planning correspondence
 - i) **DC/18/00873 Land Adjacent to Frogs Alley**- Full Planning Application - Partial change of use to provide glamping and to facilitate event hosting: Notification of site meeting and planning committee meeting: Cllr B Powell's attendance at both events was noted and it was reported that the planning application had been approved by the planning

committee.

- ii) **Gate Farm Road Caravan Park:** A number of comments were received with regards to recent developments on the site. Suggestions on how to address possible planning breaches and environmental concerns were made, such as writing to the new Suffolk Coasts and Heath Planning Officer, the Environment Agency and the Drainage Board.

7. Highways matters: To receive updates/consider further actions, including:

- a) To consider whether any additional grit bins are needed and approve expenditure: Some debate was held over whether to replace existing heaps with new bins as per new SCC Highways directives. However, it was agreed that for the time being only repairs would be carried out to existing bins and no additional ones would be purchased. The situation would be monitored and may be discussed again at a later date if needed.
- b) To consider purchase of traffic cones to assist with local traffic management: It was reported that some free cones had been sourced locally and the Parish Council would not need to take any further action.
- c) To consider and approve application for CIL/S106 funding for two mobile SID (Speed Indicator Device) units for Parish Council use: It was resolved to approve the submission for an application for £2500 of CIL funding towards a single SID unit.

8. Play areas: To consider quotes received for the coppicing of trees in Kingsland: Deferred. A quote was also being organised for the replacement of the tennis net and posts but was yet to be received.

9. Heritage Park: To receive update/consider any further actions:

- a) Recommendations re “swing tree” (crown lift, ground improvement, planting): Recommendations would be due in the early part of November from the local tree surgeon approached. The Council would need to establish the best method of planting on a steep slope in order to “knit” the ground together to prevent further erosion, particularly as this area had already suffered from land slippage before and was well used by young people for recreational activities.
- b) To agree date for site visit in order to establish further maintenance works incl. fire break: It was agreed that Cllr B Powell would e-mail other councillors in order to organise a date/time for a site visit. The areas that would need to be discussed included: the fire break, the landslip stretch mentioned previously during the meeting, Crows Nest (from the three existing benches, one was in need of repair and a suggestion was made that this could be achieved using crude materials sourced locally), and railings that had been removed, which would benefit from being replaced. An invitation to attend this meeting was also extended to Cllr G Richens.

10. Finance and administration

- a) To consider and approve accounts for payment and note receipts/bank balances: The accounts for payment and receipts were approved by members (list attached to the minutes).
- b) To consider application for funding from the Shotley and Erwarton Good Neighbours: It was resolved to approve a donation of £200.

- c) To consider application for funding from the Shotley Village Hall Cte of Management: It was resolved to approve a donation of £250.
- d) To consider and approve Christmas 2018 expenditure: Expenditure up to a total of £250 was approved for the purchase of three Christmas trees and any replacement lights, as necessary.
- e) To approve additional funding towards the 1918-2018 WW1 event should it be necessary: As County Cllr D Woods had kindly offered to fund the event by a further £100 (a total of £400), additional funding from the Parish Council was no longer necessary. Cllr D Woods was thanked for his generous contributions towards this very worthy cause.
- f) Clerk's report, incl. GDPR compliance update and audit reports: The Clerk's report had been circulated to members ahead of the meeting and was noted.

11. Phase 3 /coastal erosion matters: To receive update from the Shotley Peninsula Shoreline Community Interest Company and consider application for funding: A brief report was received from one of the SPC CIC Directors, including: The payment of the registration was being held pending completion, the non-disclosure agreement consideration had been agreed by members and was now in the hands of the Parish Council for formal approval in due course, a funding application was imminent but would be deferred until a future meeting once the registration process had been completed.

A further detailed report was received with regards to the activities of the group so far and the various funding avenues being considered.

12. To note any further correspondence received and agree any response needed: Items of correspondence were noted by members.

13. Reports from Councillors on matters not itemised on agenda/to be included in next Agenda (no decisions with a financial implication are permitted to be made at this point and should be added to a future agenda for consideration): One of the Councillors had been approached by two allotment holders who did not appear to have an issue with the proposed installation of a bollard; A suggestion was received that the Fire Brigade should be thanked for recently responding so quickly to the fire on the Main Road, Shotley.

14. Date of next meeting: 15 November 2018.

With no further matters to be transacted, the meeting ended at 8.50pm.

Signed: _____ Date: _____