

Shotley Parish Council

Minutes of the meeting held on Thursday 19th July 2018 at the Village Hall, The Street, Shotley.

Present: Cllrs B Powell (Chairman), R Green, G Richens, M Williams, J Catling, and Mrs D Bedwell (Parish Clerk).

County and District Councils: County Cllr D Woods and District Cllr D Davis. Cllr P Patrick's apologies were noted.

Public gallery: Seven members of the public.

1. **Apologies for absence:** Apologies had been received from Cllrs B Higgs, R Wrinch, N Green and B Nichols.
2. **Declarations of interest with regard to items on the agenda and additions to register:** Cllr G Richens declared a pecuniary interest on item 9.
3. **Reports**
 - a) County Councillor's report (D Woods-full report circulated and published). Cllr D Woods added a verbal report during the meeting. A number of issues were raised regarding Highways which had been ongoing for some years: Road surface anomalies, footways in desperate need of repair, signage, accident blackspots, and verge maintenance were all discussed. Cllr D Wood assured those present that he would raise these matters with the new Leader during a visit to the peninsula planned to take place soon.
 - b) District Councillor's report (P Patrick): A brief report had been received from Cllr P Patrick.
 - c) District Councillor's report (D Davis): Cllr D Davis' report had also been circulated ahead of the meeting.
4. **Public participation at meetings** (Meeting open to the public to allow members of the public to speak): A number of matters were raised by members of the public present, including the classification of Shotley within Babergh District Council's Local Plan, the former use of a section of the Heritage Park as waste disposal and the possibility of funding being available if it qualified under the Landfill Site funding criteria.
5. **To approve the following minutes:**
 - a) Annual Parish Council Meeting held on 17 May 2018: Subject to an additional sentence agreed by members and the Clerk (following a request by Cllr G Richens), it was resolved to approve the minutes as a true record of the meeting held. Cllr G Richens had, in the interim, been informed of the reasons why he had been excluded from a working group meeting and the reasons why he had been excluded from the e-mail exchanges (referred to at that meeting) and had been satisfied with the explanation provided.
 - b) Parish Council meeting held on 21 June 2018: Deferred due to number of councillors able to vote on approval.
 - c) Extraordinary Parish Council meeting held on 29 June 2018: It was resolved to approve the minutes as a true record of the meeting held.

6. Planning Matters

- a) To consider applications received from Babergh District Council:
 - i) **DC/18/03018 “The Old Greengrocer”, The Street** -Erection of extension and alterations: It was resolved to recommend the approval of this planning application.
- b) To note Approvals/Refusals:
 - i) **DC/18/02023 “Kirston”, Estuary Crescent, Shotley** - Erection of extension to detached garage building: **Planning permission granted.**
 - ii) **DC/18/01143 Nether Hall, Main Road**- Erection of two holiday lodges and creation of vehicular access: **Planning permission granted.**
 - iii) **DC/18/01418 Land South of Frogs Alley, Frogs Alley**- Change of use of agricultural field to private equestrian use; Erection of permanent field shelter and tack room and creation of hardstanding area: **Planning permission granted.**
- c) Planning correspondence: Cllr D Davis reported that a new application had recently been submitted for the Gate Farm Road caravan park site which was being handled by BDC’s legal team. It also appeared that the clarification on the Lawfulness of Use of the site was not in the correct section of the planning website, which could be a result of some crossover between the legal and planning departments. Cllr D Davis was pursuing this matter.

7. **To consider request for funding from the Centenary Commemoration Committee (1918 -2018 End of WW1-The Great War) for £300:** It was resolved to approve this funding application. Should there be a minor shortage of funds closer to the date, the Parish Council may be approached again by eh organising committee for any shortfall. Cllr D Woods had also been approached for some Locality budget funding and Chelmondiston Parish council had agreed to fund it by an equal amount of £300.

8. **To consider the report received from SCC Highways following a meeting with a Senior Transport Planner re pedestrian improvements and traffic calming measures on Bristol Hill:** The report of the meeting was read out to those present. Taking into account the financial constraints of what was actually possible, there was preference for a dropped curb which would allow pedestrians form the western side to cross safely to the eastern side and the purchase of two S.I.D.’s, which could be moved within the village- again County Cllr D Woods could also be approached for some funding towards these should there be insufficient funding left over from this scheme.

9. **Phase 3 /coastal erosion matters:** To receive update from the Shotley Peninsula Shoreline Community Interest Company: *Although Cllr G Richens had declared a pecuniary interest on this item, members agreed that they would allow Cllr G Richens to remain in the room.*

A report was received from a member of the SPS CIC: The group was in the process of being formally registered, affairs were being conducted in a very business-like manner and some of the administrative procedures adopted were in line with those of the Parish Council. Two representatives of the Group had attended the recent Stour and Orwell Forum and had introduced the Group and its objectives. The adoption of a two-generation solution to the shoreline erosion

issue was being considered and this required funding in a larger scale. The Group had no assets, therefore was unable to raise debt funding. The Group was also considering approaching Suffolk County Council for some funding to be passed down from what they received from EDF under the Amenity and Accessibility Funding stream. However, County Cllr D Woods explained the current SCC position and did not think this would be possible.

The Group had prepared an information leaflet which would be sent to every household once registration was confirmed, which would hopefully be in the next three weeks.

10. **To receive report on matters pertaining to the Heritage Park:** A report was read out to members and matters contained therein had already been addressed by the Clerk.
11. **To consider whether or not to hold a Parish Council meeting in August (as discussed previously) and if not, to agree the following provision:**
 - a) To approve all regular accounts for payment (salaries, contractors, service providers and previously approved items of expenditure) due in August following circulation of list to all councillors.

It was resolved not to hold a meeting in August and to approve the payment of any regular invoices/charges received during the period.

12. Finance and administration

- a) To consider and approve accounts for payment and note receipts/bank balances: It was resolved to approve the accounts for payment. Receipts and bank balances were noted.
- b) To appoint membership of a Play Areas Working Group: It was agreed to appoint Cllrs G Richens, M Williams, B Powell and two members of the public who had volunteered their services to this group.
- c) To appoint membership of a Parish Plan Review Working Group: it was resolved to appoint Cllrs R Green, M Williams, J Catling and B Powell to this group. It was agreed that due to the elections of May 2019, it would be sensible to defer the Neighbourhood Plan considerations until after that date and to concentrate on updating the existing Parish Plan, which would be an ideal starting point for the Neighbourhood Plan process.
- d) Clerk's report: A brief report was received.

13. **To note any further correspondence received and agree any response needed:** All correspondence received had been circulated to members and no further action was needed.

14. **Reports from Councillors on matters not itemised on agenda/to be included in next Agenda** (no decisions with a financial implication are permitted to be made at this point and should be added to a future agenda for consideration): the following matters were raised by members for addition at a future meeting:

- Overgrown trees at Kingsland, particularly the ones nearest to the play equipment needed to be cut back- quotes would be needed for consideration.
- Pavement between Shotley Post Office and Village Hall- although it had been reported to SCC Highways on numerous occasions, it remained in very bad state and was challenging for

many. It had deteriorated badly over the winter months. Cllr D Woods explained that such matters were low in the works matrix followed by SCC Highways and that it was unlikely that it would be repaired any time soon. Indeed, it had taken him over ten years to get one such footway in Stutton repaired! If the Parish council or any other third party decided to take it on, they would not just have to contend with a five-figure cost for the actual works but would also then be responsible for future maintenance and any liability, thus not feasible or possible.

Date of next meeting: 20th September 2018.

With no further matters to be transacted, the meeting ended at 8.55 pm.

Signed: _____ Date: _____