

Minutes of the Shotley Parish Council meeting held on Thursday 17th April 2014 at 7pm in the Large Committee Room, Shotley Village Hall

Present: Councillors J Catling (appointed Chair of this meeting in the absence of Chair and Vice-chair), T Ingram, G Richens, M Williams, G Pugh, I Peters, District Cllr T Roberts and Clerk: Mrs D Bedwell

In attendance: One member of the public.

1. **To receive apologies for absence:** Apologies had been received from Cllrs R Wrinch, B Nichols, N Bugg, , District Cllr J Deacon, County Cllr D Wood and SNT.
2. **To receive declarations of interest** and consider any dispensation requests received: No declarations received.
3. **Suspension of standing orders:** *Meeting open for 5 minutes to allow members of the public to speak:* No comments from the public.
4. **To approve Minutes of the Parish Council Meeting held on 20 March 2014:** Deferred.
5. **To approve Minutes of the OSAC meeting held 13 March 2014:** It was resolved to approve the minutes as a true record of the meeting held, subject to a minor amendment.
6. **Matters to report from previous meetings and to consider any further action:**
District Cllr T Roberts reported that the first part of the Ganges development Section 106 agreement had been submitted and part two was still pending. A number of comments against the development had been put forward by Woolverstone Parish Council to the ombudsman, which may result in a judicial review, which would in turn delay any building work until 2017. District Cllr T Roberts himself had voiced his comments against the development as he did not believe it to be the best deal for the community. This was mainly due to the lack of affordable housing and the possibility that the project may now be shared between different developers. District Cllr Roberts added that, in theory, should the project fail the stage of judicial review, it may be submitted by Woolverstone to the European Committee.

Cllr I Peters declared a non-pecuniary item on the following tem- The Village Hall Management Committee had £214.69 remaining from the funding granted by the Parish Council to the purchase of black out curtains. The Committee wished to ask the Parish Council if that residual amount could remain in the Village Hall's accounts as further expenditure was likely in the near future and this amount could go some way towards it. It was resolved that the Village Hall could retain the £214.69 for future use by the Committee.
7. **To receive reports:**
 - 7.1 District Councillor: A verbal report was received from District Cllr T Roberts on behalf of District Cllr J Deacon.
 - 7.2 County Councillor: No report had been received.
 - 7.3 Safer Neighbourhood Team: A report had been received and had been circulated to members ahead of the meeting.
 - 7.4 Website: A report had not been received.

- 7.5 Stour Footpath Group: A report had been circulated to all ahead of the meeting and is attached to these minutes.
- 7.6 Litter/Loo Wardens: A report had been circulated to all members ahead of the meeting: Litter appeared to have increased during the half-term period; A person unknown appeared to be interfering with the public conveniences locks (to be monitored); lockable bins also appeared to be randomly unlocked.

- 8. To receive and approve accounts for year ended 31 March 2014:** The annual accounts had been circulated to all ahead of the meeting. In year ended 31 March 2014 the Parish Council's total Receipts stood at £54,158 and Payments at £49,052. General and Earmarked reserves at year end totalled £33,241.

The Clerk informed Council members that a finance working group meeting would be needed in the following two months in order to review budget for 2014/2015 and earmarked/general reserves.
[Clerk to organise.](#)

It was resolved to approve the annual accounts to 31 March 2014.

District Cllr T Roberts referred to the proposal he had submitted to Babergh District Council that councillors should be paid a nominal amount for their role. A suggestion was made that this proposal be added to a future Parish Council agenda. [Clerk to action.](#) District Cllr T Roberts also recommended the new accountancy system being used by the Parish Council due to the clarity of its reports.

- 9. To approve Annual Return to 31 March 2014:** It was resolved to approve the Annual Return to 31 March 2014.
- 10. To consider and approve accounts for payment:** It was resolved to approve the accounts for payment.

1. Clerk's salary (113hrs)	£1387.64
2. HNRC (employer and employee NI)- deductions to be made next month	£0
3. Clerk's expenses (broadband, bt line, postage)	£82.50
4. E Buggs salary (21 hrs)	£147.00
5. D Bishop's (75hrs)	£525.00
6. D Bishop's expenses (loo rolls)	£25.80
7. S Leach (website editor)	£95.43
8. High Cutz- emergency work to trees following landslip	£300.00
9. High Cutz- removal of dead branches overhanging path	£500.00
10. SALC subscriptions and Local Councillor	£666.00
11. Cllr G Richens expenses (fuel strimmer and pegs for HP)	£47.85
12. Cllr G Pugh expenses(metal fixings)	£40.40

- 11. To receive nominations for the Community Awards 2014:** A number of nominations for the Community Award were received and approve by Council. Relevant names to be published on the minutes of the Annual Parish Meeting.
- 12. Clerk's Action List:** The Clerk's action list had been circulated to all members and was updated during the meeting.

13. **Former H M S Ganges Site** – B/12/00500 – update: No matters to report.
14. **Planning matters:** To consider response on applications received from Babergh up to 11 April 2014 and subsequently; No planning applications had been received for consideration by members.
15. **To receive and note correspondence** and consider any responses required: A quote had been received for the remedial works to the cliff following the recent landslide. It was agreed that May 22nd was the best date for the works to be carried out as the tide would be at its optimum level. It was resolved to carry out the works in accordance with the quotation received, on the date suggested.

Cllr G Richens had circulated a letter to all addressing the recent increase in anti-social behaviour, vandalism to Parish Council property and the increased cost of repairing/replacing assets. The letter was also appealing to residents to be more vigilant and to report any such matters to the Police. Cllr Richens proposed that a copy of the letter should be sent to all households in Shotley, in order to raise awareness of the ongoing problem and how much it was costing the Parish Council.

In previous years, the Parish Council had established a very positive rapport with the young people in Shotley but of late a very small minority was unfortunately spoiling and destroying assets that had been purchased at the request of the local young people.

It was agreed that the draft letter should be sent to the police (in case there was any further data to be added) and that, once agreed by members, a copy was sent to every household in Shotley and further copies were placed on the noticeboard. [Cllr G Richens and Clerk to organise production and delivery.](#)

Cllr R Wrinch arrived at 9:00pm in order to sign the cheques for accounts for payment.

16. **Reports from Councillors on matters not itemised on agenda/to be included in next agenda:**
District Cllr T Roberts informed members that there was an officer at BDC who specifically dealt with anti-social behaviour matters. He recommended that the Parish Council liaised with this representative in order to address the issues currently being reported.
District Cllr Roberts also reminded members that parents were legally liable for damage caused by their children and should be approached when the culprits are identified.

Cllr T Ingram reported that following the recent wave of acts of vandalism and his contacts with the SNT or Police, he had been informed that during the Easter half-term both officers that cover the Shotley peninsula had been either on attachment or attending training. This was certainly not acceptable and he requested that [a letter making that point was sent to the Police Commissioner.](#)

Cllr G Richens had been approached by a resident who had remarked on the overgrown grass on the path that ran from the Parish Council owned allotments to the Church. [Clerk to report to local authority.](#)

It was also reported that residents at Stourside had expressed a growing concern that the area was being used as a race track, particularly near Whiney Queech). [Clerk to report to Highways and ask if a speed table/speed ramp could be placed on the crossing point near Whiney Queech.](#)

Cllr T Ingram added that a number of bikes were also regularly using Lloyd Road as a racing point. One of the members was aware of this matter and had noted the relevant registration numbers and keeping a record for reporting purposes.

Date of next meeting: 8 May (OSAC), 15 May (APCM), 29 May (APM)

With no further matters to be reported, the meeting ended at 9:30 pm.

Signed: _____ Date: _____