

Minutes of the Shotley Parish Council meeting held on Thursday 17 December 2009 at 7.15pm in the Large Committee Room, Shotley Village Hall

Present: Councillors: R Wrinch (chair), G Steel, T Ingram, J Catling, B Nichols and N Bugg (part of meeting), RFO: Dina Bedwell and Clerk: L Rowlands

In attendance: three members of the public

Public Forum: A query was raised regarding the layout of the recently extended footpath opposite East View Terrace.

1. **To receive apologies for absence** – SP Cllrs M Matthews (illness) and G Brown (travel delays). BD Cllr P Clarke (weather) and SC Cllr D Wood (weather).
2. **To welcome co-opted councillor and observe formalities** – Gillian Anderson was welcomed as newly co-opted councillor, signed all necessary paperwork and took her place at the meeting.
3. **To receive Declarations of interest** – None.
4. **To receive reports from (if available):**
 - 4.1 District Councillor – No report available.
 - 4.2 County Councillor – No report available.
 - 4.3 Safer Neighbourhood Team – PC Austin had confirmed SNT surgery dates at the village hall as: Feb 24, May 24, Aug 18 and Nov 22 2010. The surgeries will commence at 6.30pm to 8pm. The November crime report had been circulated showing six crimes: three of criminal damage, two of theft and one of burglary.
 - 4.4 Parish Plan Implementation Board – A meeting had been held on 9 December, at which the treasurer of SYNC attended. The meeting primarily discussed youth issues. The PPIB hoped to facilitate meetings with other bodies and to look at alternative venues for the siting of the youth facility.
 - 4.5 Shotley Community Emergency Plan – Cllr Brown had attended a Suffolk Resilience meeting recently and reported that SPC's plan was well received. It was to be used as an example to other villages.
 - 4.6 Parish Clerk – Holiday dates advised for Clerk and Litter Warden.
 - 4.7 Responsible Financial Officer
 - 4.7.1 To consider and agree budget in preparation for Precept. Prepared figures were circulated and discussed. It was resolved that as the date for submission of the Precept request need not be with Babergh until 29 January, the final decision on the budget be made at the January meeting.
 - 4.7.2 The Parish Council reserves were as follows:

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|---|-------------------|
| Community Account | £4,837.97 |
| Premium Account | £454.79 |
| Tracker Account | £63,013.15 |
| Total: | £68,305.91 |
| <u>Which includes earmarked reserves and funds:</u> | |
| Ganges Playground | £ 7,500.00 |
| Kingsland Playground | £ 7,500.00 |
| BELSP (Tennis Courts £10K) | £10,000.00 |
| Grand Total: | £43,305.91 |

(The above figures do not include Accounts Payable presented at this meeting)

4.8 Community Warden

- Grass at an acceptable height so not cut this month.
- Litter less than usual due to weather.
- Bus Shelter drain pipe repaired twice
- Temporary repair to dog bin at top of Bristol Hill – permanent post to be fitted in new year

4.9 Stour Footpath Group

A detailed report was provided to the meeting. Highlights included:

- Meeting held with Estuaries Officer for Rivers Stour and Orwell to discuss how she can be of help to the Group;
- Contact made with BDC (Planning Manager) regarding outline planning permission;
- Discussions ongoing with SCC (Rural Development Manager) regarding part funding from Corporate Regenerative Fund;
- Application received for grant from the Lottery 'Community Spaces';
- Artist's impression of the picnic area received and shown to the meeting;
- Site visit arranged for various agencies for 25 February 2010

5. **To agree minutes of the Parish Council Meeting held on 19 November 2009** - The minutes were declared a true and accurate record and were signed as such by the Chairman

6. **Matters of report from minutes of previous meetings** – Clerk reported that the outstanding tasks from last month will be addressed as soon as possible.

7. **HMS Ganges: update and to agree any actions (if appropriate) in response to information received**

7.1 Reserved Matters (B/00/01318RES - 404 Retirement Homes) – Babergh's solicitor has refused SPC sight of the full opinion of their QC sitting legal privilege despite the fact that some of that opinion was read out at the development committee meeting in November. It was agreed that SPC should write to the Director of Corporate Services for a review of this decision. This application is due to go before the Development Committee meeting in January.

7.2 Mixed use development (B/08/00964/ENQ – "Paragraph 29" application) – Nothing new to report.

7.3 Mast – Michael Collins, the Officer dealing at BDC advised of the process regarding the application for Listed Building Consent. There had been no objections at all to this application, indeed many quarters were fully supportive. If BDC approve the application, they will seek further advice from English Heritage. It will then need to be rubber stamped by the Secretary of State via the Go East office at Cambridge. This will probably take until the end of January 2010. The Royal Commission may want to record the mast in situ before and after it is taken down. He advised that he believed Haylink are likely to start work sometime next year (2010). Once taken down the mast will be removed to Lowestoft for repair. Further planning permission will be needed before it is re-erected.

8. **Planning matters**

To consider response on applications received up to 13 December 2009 **and subsequently:**

Applications received from Babergh

- 8.1 B/09/01407/TPO – 16 Tudor Close Shotley Ipswich IP9 1PA – Felling of 1 no. Pine Tree (T6) protected by TPO No. BT130 – **It was noted that the tree was in a bad state and therefore there were no objections to this application.**

Applications approved by Babergh

- 8.2 B/09/01141/FHA – Vine Cottage, The Street, Shotley, Ipswich IP9 1LG – Erection of single-storey side extension (permitted development – permission not required)
- 8.3 B/09/01065/FHA and B/09/01066/LBC – 1 and 2 Charity Farm Cottages, Wades Lane, Shotley, Ipswich IP9 1EN – Application for listed building consent and erection of single-storey side extension. Erection of detached triple cart lodge. Various internal alterations to doors and windows.
- 8.4 B/09/01075/FHA – Lethe House, Ipswich Road, Shotley Gate IP9 1PP – Erection of part side and part rear conservatory
- 8.5 B/09/01171/FHA – Torrance House, School Road, Shotley Gate, Ipswich IP9 1PX – Erection of detached garage (existing garage and workshop to be demolished).

To report Appeal Decision

- 8.6 B/08/01673/FHA/CJT – Waterside, Estuary Road, Shotley Gate, IP9 1PZ - The Inspector appointed by the Secretary of State had dismissed this appeal on the grounds that the proposal would significantly restrict the outlook from the bedroom of the neighbouring property and would cause demonstrable harm to the living conditions of the occupiers as well as reduce the amount of daylight and sunlight entering both the bedroom and bathroom as a result of overshadowing.

9. **To consider improvements to the signing of Bristol Hill for the Museum** – The improved signage was agreed.

10. **To consider making further comments on the Boundary Committee's recommendations on Local Government for Suffolk** – It was felt that no further comments were necessary.

11. **To consider future management/changes to recent landscaping of Church Green** – Cllr Wrinch advised that there had been some disagreement amongst residents carrying out the work regarding interpretation of the original plans but that this had now been resolved. It was agreed that the Community Warden include this area in his "rounds" and carry out repairs as and when necessary.

12. To authorise signing of cheques for payments previously agreed:

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| 12.1 | Clerk's salary (6.11.09-5.12.09) = 40.5 hrs | £492.87 |
| 12.2 | Clerk's expenses | £ - |
| 12.3 | RFO's salary (6.11.09-5.12.09) = 29 hrs | £352.64 |
| 12.4 | RFO's expenses – | £ - |
| 12.5 | Community Warden's salary (6.11.09-5.12.09) = 16:15 hrs | £146.25 |
| 12.6 | Community Warden's expenses – | £ - |
| 12.7 | Litter Warden's salary (Village) (6.11.09-5.12.09) = 20.5 hrs | £143.50 |
| 12.8 | Tess Brown – editing of website = to 10 Dec | £36.00 |

13. **To consider correspondence received up to 17 December 2009 and any responses required – No comments**
- a. SCC – Monitoring report for 2009/09 (summary) for Suffolk's Environment ... towards sustainable development
 - b. Babergh Media Releases – (1) Focus on abused men during white ribbon week, (2) New CAB kiosk at Babergh and (3) Shotley teens reach competition final!
 - c. Ministry of Justice –copy letter to Babergh concerning war memorials – maintenance, repair and protection – penalties for vandalism
 - d. HMS Ganges Museum – Winter 2009 Newsletter
 - e. SCC – passenger transport newsletter covering Christmas period
 - f. Anglian Water – notice of refurbishment of sewage pumping station within toilet block, Bristol Hill – from 1 Dec for 16 weeks
 - g. SCC – Mobile Library timetables 2010-2011
 - h. The Boundary Committee – News Release publishing advise on unitary local government
 - i. SCHU – Beachwatch 2009 results
 - j. Young Suffolk Network winter 2009 magazine
 - k. Suffolk Wildlife Trust – Various publications and EGM papers
 - l. BDC – Home Grown – details of “exciting arts events” happening across Suffolk
 - m. BDC – notification of meetings with parish councils dates – 11 and 25 Nov 2010
 - n. Babergh Domestic Violence & Abuse Forum – dets of charity lunch Feb 25th at the Bildeston Crown Hotel
 - o. RSPB – Dec 2009 report
 - p. SPS – Suffolk View publication
14. **Reports from Councillors on matters not itemised on agenda/to be included in next agenda – none.**

Meeting ended: 8.55pm

Date of next meeting: 21 January 2010