

SHOTLEY PARISH COUNCIL

Chair: Mr B Powell

Clerk: Mrs Dina Bedwell

Please address all correspondence to

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C/O Miss Louise Caplen
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August 29th 2017

Ref: Shotley Audit

Dear Louise

Please find attached the following documents for the external audit of Shotley accounts for the year ended 31 March 2017:

- a) Scanned copy of the completed Annual Return (awaiting Internal Auditor section)
- b) Bank reconciliations for all accounts
- c) A detailed breakdown of the quantified variances (as listed below)

Box1- Difference is due to amount carried forward of net payments over net receipts at year end.

Box 2- Figures for both years show a small variance due to a small precept increase.

Box 3- Increase in year due to external funding successfully applied for and received in the year. There was also a small drop in the amount of tax grant which will affect the overall figure.

Box 4- Litter warden and bin emptying contracts not under employment status- contracts went out to tender in June 2016 so there will be a further variance in

years to come as the total costs for both services has increased. Increase in Clerk's salary/HMRC due to additional hour worked due to FOI requests, a lengthy legal case that went through court proceedings and a still ongoing police investigation into a former councillor.

Box 5-Not applicable.

Box 6- Decrease due to savings/spending cuts on a number of areas:

S137 and other funding- £3,610

Assets purchased- £1,045

Play area maintenance- £4,249

Gabions and footpath- £6,600

Vat on payments- £3,864

Box 7- Increase due to figure resulting from net payments over net receipts.

Box 8- Same as box 7 above.

Box 9- Small increase due to asset purchase.

I trust that you will find everything you need for now but should you need any further information, please do not hesitate to contact me.

Kindest regards,

Dina Bedwell
Clerk to the Council