

20th December 2017

Dear County Councillor

**Temporary Traffic Regulation Orders – Procedure for Notifications**

Suffolk Legal is responsible for drafting and issuing temporary traffic regulation orders (such as road closures, speed restrictions and one-way restrictions) for Suffolk Highways, statutory undertakers, private contractors and event organisers. Part of the team's involvement in this process is to disseminate notices to interested parties by email. Instructions are received from Network Assurance and Suffolk Legal is continually looking for ways to work more closely with our instructing officers to collectively develop more efficient processes in times of financial strain.

Emails sent by Suffolk Legal are limited to those parties with an interest in the parish in which they are happening, not parishes that may also be affected. For some of you, this is quite helpful as some routes are busier than others and you would frequently be bombarded with irrelevant information. Others find the lack of notification an inconvenience, however it is impossible to notify every single parish council and County Councillor of every event in every location. It is also not always possible to update information after the initial notice has been issued meaning any subsequent amendments may not be circulated.

Below are details of a more sophisticated, cost effective and accurate way of gaining the information that you may need or wish to know. In light of the below service I am writing to advise you that with effect from 1 January 2018 you will no longer receive email notifications from Suffolk legal in relation to temporary traffic regulation orders.

**The New Process**

[www.roadworks.org](http://www.roadworks.org) is a national web portal hosting a complete and up-to-date copy of the Council's Street Works Register data. Suffolk County Council subscribes to the site in order that it can broadcast information of works and events on our highways to anyone with access to the internet. It enables anyone to see what is going on, in any area, nearly everywhere in the UK. This website also provides for a notification service which can be tailored according to user. Below is a step by guide to setting up email alerts from this website:

1. Browse to [www.roadworks.org](http://www.roadworks.org)
2. Open the map area for which you'd like to receive alerts
3. Click on the envelope icon at the top left of the website
4. Choose your options
5. Click 'Set Alert'

This service allows you to select your areas of interest meaning only relevant notifications will be sent to you. Suffolk Legal and Network Assurance consider this alternative method of notification to be much more efficient while also looking to eradicate any unnecessary email traffic.

Whilst it is appreciated that some may perceive this as a reduction in current service provision, following the approach set out above provides for a personalised service which should ensure that you can be better informed than ever before.

Yours sincerely



**Timothy Earl**  
Head of Legal Services



**Cllr Jane Storey**  
Deputy Leader of Suffolk County Council  
and Interim Cabinet Member for Highways and Transport