

Minutes of a meeting of the Shotley Parish Council Open Spaces and Amenities Committee on Thursday 10th September 2015 at 7:15 pm in the large committee room at the Shotley Village Hall.

Present: Cllr J Catling (Chairman), Cllr B Nichols, Cllrs G Richens, Cllr T Ingram, Cllr G Pugh, Cllr M Williams, Mr D Gent, Mr A Pettersson, Mr R Cushing, Mr I Peters, Mr B Powell, Mr T Lawford-Randal, Mrs D Bedwell (Clerk) and five members of the public.

1. **To receive and consider apologies for absence:** No apologies received for this meeting but Cllr G Pugh gave his apologies for the following week's PC meeting.
2. **To receive and consider declarations of interest and requests for dispensation:** Cllr T Ingram declared a non-pecuniary interest on items 5.1, 5.2 and 5.3 and pecuniary on items 5.5, 5.6 and 5.7; Cllr G Richens declared a non-pecuniary interest on items 5.1 and 5.2; Cllr G Pugh declared a non-pecuniary interest on items 5.1 and 5.2; Mr R Cushing declared a non-pecuniary interest on items 5.12 and 5.2.
3. **Suspension of Standing Orders-** Open forum for members of the public to speak on items appearing on the agenda (10 minutes): Mr B Ives reported that he had received congratulations from Mr P Gipson on the recently held VJ commemorations event.
4. **To approve the minutes of the meeting held 13 August 2015:** It was resolved to approve the minutes as a true record of the meeting held, with a small amendment (removal of Cllr N Green's name from the "present" list as she had been absent).
5. **To receive updates/reports and to agree any actions needed in response to information received on:**
 - 5.1 **Stour Footpath Group,** including sea defences and picnic area: A report had been circulated to members ahead of the meeting and was also presented verbally by Cllr G Richens. Cllr G Richens was thanked by members for all the work he had carried out recently, by looking at relevant legislation, making contact with the representatives of the Marchioness of Bristol and continuing the progress of the Phase 3 Erosion Protection project. Cllr G Richens also reported on the recent meeting between the Parish Council and the Marine management and the application for the lifting of the planning condition re King Edward VII Drive. The Clerk had prepared the revised comments from the Parish Council, which had been sent to the Babergh Planning Department and a meeting was due to be arranged between the PC, the Marina and SCC Highways to look at recommendations for traffic calming measures on Bristol Hill.
 - 5.2 **Heritage Park,** including Scattered Orchard Project proposal: Included in report previously presented by Cllr G Richens.
 - 5.3 **Bofors Gun Emplacement:** Deferred.
 - 5.4 **Play Areas:** There were no further reports on the play areas.
 - 5.5 **Litter Wardens:** A brief report was received by members from the Clerk.
 - 5.6 **Public conveniences:** No further matters to report.
 - 5.7 **Village of the Year Competition-** to receive update and prepare recommendations for the celebratory event, including budget considerations and allocation of prize funds: This item on the agenda started with big congratulations being given to all those who had helped and participated in the process that had culminated with Shotley being awarded not just Babergh Village of the Year but also Suffolk Village of the Year. Many congratulatory e-mails, phone calls and social media

communications had been received, as well as a letter from the local MP, congratulating Shotley. Final arrangement for the celebratory event were made, including list of invitees, funding sources for the different aspects, refreshments, dress code (including symbolic headgear), publicity banners, event date (9th October 2015 7.30pm) and venue (Shotley Village Hall). It was decided to defer the decision regarding the allocation of prize funds.

5.8 School Transport: A report was received from the Clerk. A number of local residents and parents of school children had expressed their concern that, at present, children attending Holbrook Academy had to share one of the buses with adult users (service 98). The concern was mainly because although bus drivers had to be checked for suitability, users did not and children using that service could indeed be sharing it with inappropriate adults. It was agreed that the Clerk would liaise with Cllr D Woods on this matter. Progress to be reported at the next meeting.

5.9 Highways:

5.9.1 To consider options for traffic calming at the bottom of Bristol Hill and agree recommendations to PC (re Marina application B/15/00641/ROC for variation of conditions-

King Edward VII Drive): Meeting to be arranged between local residents, the Marina Management, the Parish Council and SCC Highways to consider recommendations. Defer to a future meeting.

5.9.2 To receive report and recommendations re crossing the B1456 at East View Terrace (GR): A brief report was received from Cllr G Richens. A number of suggestions were put forward and it was decided to consult with SCC Highways as to whether they or the Parish Council would be able to do anything to improve the safety of this area for pedestrians.

5 To consider recommendations for the naming of the new street created by the affordable housing: Cllr G Richens had looked into the 2014 Babergh District Council Street Naming legislation, which allowed Parish Councils up to a period of 3 to 4 months to agree a final name for a road in such a development. For the time being, it was agreed that it could be called "Chapel Field" due to its historic relevance but a final decision would be made at a later meeting.

6 To approve accounts for payment (DB)- It was resolved to approve the accounts for payment, as follows:

6.1 Clerk's salary	£1,303.17
6.2 HMRC (tax and NI contributions)	£353.70
6.3 Clerk's expenses (new pc equipment)	£499.99
6.4 E Bugg salary	£164.00
6.5 D Bishop's	£614.98
6.6 Derek Davis (website)	£120.00
6.7 Mr Meacock (grass cutting)	£220.00
6.8 BDC uncontested election costs	£87.50
6.9 Community Action Suffolk membership	£30.00
6.10 Mr David Hazelwood (hire of skip for allotments)	£198.00
6.11 Shotley Good Neighbours funding	£200.00
6.12 Highline Adventure (skatepark weekend)	£2,040.00

Receipts:

6.13 Locality Budget- funding towards new stage (FOSS)	£900.00
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7 Reports on matters not itemised on agenda/to be included in next agenda (All):

Cllr G Richens reported on the skatepark event and requested that it was included on a future agenda for consideration for next year's plans.

He also reported on the fact that the company Realise Futures, now also aware of the Suffolk and Babergh Village of the Year Awards won by Shotley, wished to use that as publicity for their advertising campaign, as the main suppliers of outdoor equipment/street furniture to Shotley. An endorsing statement was agreed by members to be used in their publications.

Cllr G Pugh spoke to members about the idea that the recent awards could be used to develop an annual showcase event at the village hall for local organisations. Further discussion would be needed on this item.

Cllr G Pugh further reported that the 2016 charity fundraising calendars had been sent to the printers and would be retailing at £6 (£6.50 if sold at village outlets) and advanced orders were in the region of thirty two already.

Cllr M Williams stated that she would like to know more about the recent skatepark event and Cllr G Richens informed Cllr M Williams that both Mr and Mrs S Leach would be presenting a report on the event at the next parish council meeting.

Cllr M Williams also reported on a recent mild traffic accident at Kingsland and asked whether the unclear yellow "give way" lines may be responsible for it and whether SCC Highways should be asked to re-paint them as a matter of priority. Clerk to make enquiries.

Members re-iterated that as the end of the bird nesting season was fast approaching, all overgrown areas should be addressed.

Cllr B Nichols explained to members that he wished to discuss an item at this point but that due to its confidential nature, he would ask for it to be considered at the end of the meeting, for ratification at the next PC meeting.

Date of next OSAC meeting: 8th October 2015.

With no further matters to be considered, the meeting ended at 10:20pm.

Signed: _____ Date: _____