

Minutes of the Shotley Parish Council meeting held on Thursday 20th July 2015 at 7:15pm in the Large Committee Room, Shotley Village Hall.

Present: Cllrs B Nichols (Chairman), G Richens, G Pugh, M Williams, S Pallant, District Cllr D Davis, County Cllr D Woods, ten members of the public and Mrs D Bedwell (Clerk).

1. **To receive and consider apologies for absence:** Apologies had been received (and were duly approved) from Cllrs N Green, J Catling and T Ingram. Apologies had also been received from District Cllr P Patrick.
2. **To receive declarations of interest** and consider any dispensation requests received: Cllrs G Richens and G Pugh declared a non-pecuniary interest on all matters pertaining to committees or groups that they are members of; Cllr S Pallant declared a non-pecuniary interest on item 8.1.
3. **Suspension of standing orders:** *Meeting open for 10 minutes to allow members of the public to speak:* It was reported that the footpath between East View Terrace and Netherhall still had not been dealt with and now also had overgrown brambles. Clerk to chase matter with SCC Highways.

There continued to be a small attempt to create a formal path from the grass verge to no 4 East View Terrace. Was the Parish Council in a position to cut the grass in order to make this easier? Cllr G Richens agreed to prepare a proposal for consideration at the next Osac meeting.

Reported again was the damaged manhole cover on the path on the corner of Battery Lane and Bristol Hill. When investigated previously, none of the pertinent authorities (Anglian Water and SCC Highways) had admitted liability, even though plastic guards had been placed (by persons unknown) around it some fourteen months previously. County Cllr D Woods agreed to look into the matter.

Standing Orders resumed.

4. **To approve Minutes of the Parish Council Meeting held 18 June and 16 July 2015:** It was resolved to approve the minutes as a true record of the meetings held.
5. **Matters to report from previous meetings and to consider any further action:** No matters to report.
6. **To receive reports:**
 - 6.1 District Councillor: A brief report was received from District Cllr D Davis.
 - 6.2 County Councillor: A brief report was also received from County Cllr D Woods.
 - 6.3 Safer Neighbourhood Team /Police: The police report had been circulated to members ahead of the meeting.
7. **To receive reports from Committees/Working Groups and agree any actions that may be needed:**
 - 7.1 Open Spaces and Amenities Committee:
 - 7.1.1 Request from residents to open former access to the Heritage Park Vs provision of hand rails to facilitate use of existing one – update (GR): The former access to the Heritage Park had recently been re-opened. A brief update report was also received from Cllr G Richens, as per matters reported at the previous Osac meeting.

- 7.1.2 Skatepark activity week-end- update, including facilities and signage (DB/TI): Final arrangements for the event were agreed by members, including the provision of facilities and posters/notices, as well as volunteer Parish Council and Scouts cover.
 - 7.1.3 Great British Beach Clean 2015- update: It was agreed to organise the event for September 20th 10:00am to 12:00noon.
 - 7.1.4 Re-instatement of post box outside former Post Office, Bristol Hill- update regarding notice (TI): Deferred.
- 7.2 Shotley Gate Community Shop Committee: To receive update following the public meeting held 13 August 2015, receive recommendations and agree actions: An emergency meeting had been called to discuss how the recent opening of the “Ship’s Rations” farm style shop next to the Bristol Arms Public House may or may not affect the current Parish Council mandate for the provision of a Community Shop in Shotley Gate. The Chairman of the Parish Council and the Parish Clerk had also attended a meeting with the manager of the Bristol Arms in order to ascertain what their plans were. Although the “Ship’s Rations” was not able to provide some of the services that had been requested by residents during the two public meetings held earlier in the year, ie a post office, provision of newspapers, etc, it would be able to provide fresh fruits and vegetables, milk, bread, fruit juices and a few more essentials, which was clearly better than not having a store at all. The consensus was that the Shotley Gate Community Shop project should be put on hold to give the new venture an opportunity to develop and test the market. There would still be a Working Group formed by volunteers working in the background and looking out for any changes in circumstances, particularly should suitable premises become available, as this had become the biggest stumbling block for the Parish Council.
- 7.3 Noticeboard Working Group: The last edition of the publication had been very well received and the Noticeboard was currently under review in terms of its presentation and production.
- 7.4 Website Working Group: *Standing Order* were suspended to allow Mr D Davis to speak- visitor figures continued to be on the increase and members were asked to submit any change of contact details. *Standing Orders resumed*.

8. Finance:

- 8.1 To consider funding application from The Shotley Rose Bowling Club and SARS: It was resolved to approve both funding application under the Power of Expenditure of S137 (details in accounts for payment).
- 8.2 To consider allocation of Village of the Year Award fund: Deferred.
- 8.3 To receive and note bank balances: The current bank balances were as follows and there were no outstanding un-represented cheques: Community Account £15,135.60, Tracker account £456.10, Deposit account £58,306.17, therefore a grand total of £73,897.87.
- 8.4 To consider and approve any further accounts for payment: It was resolved to approve the following additional accounts for payment:

8.4.1 Peninsula Plastics	£85.00
8.4.2 PHS Group	£66.34

8.4.3 Suffolk Accident and Rescue

£300.00

8.4.4 Shotley Bowls Club

£375.00

- 9. To receive and consider the results of a Speed Data Survey on The Street and agree any actions:** The report had been circulated to members ahead of the meeting and findings did not warrant any action to be taken at present. *Standing Orders were suspended to allow District Cllr D Davis to speak-* District Cllr D Davis reminded members that County Cllr D Woods had asked for the speed limit between the strand and Woolverstone to be reduced to 40mph and suggested that the Parish Council could request a copy of the results of such a speed check in Woolverstone in order to be able to make an informed decision once the proposal came up for consideration. *Standing Orders resumed.*
- 10. To consider and approve the Shotley Parish Council Equal Opportunities Policy:** It was resolved to approve the Policy with immediate effect.
- 11. Village of the Year Competition (finals) -** to receive update and agree any action needed: A report was received from Cllr G Pugh and final details were agreed for the judges visit.
- 12. To receive and update the Clerk's Action List:** The Clerk's action list had been circulated ahead of the meeting and was updated by members.
- 13. Planning matters:**
- 13.1 To consider response on applications received from Babergh and note any decisions made: No applications had been received.
- 13.2 To receive and note correspondence and consider any responses required: None received.
- 13.3 Ganges- update: Mr R Lindgard from the Shotley Marina had contacted the Chairman and had invited members of the Parish Council to a meeting in order to discuss their recent application for a change of conditions in the use of the King Edward VII Drive, which was due to be considered by the Planning Committee on September 2nd. It was agreed that the Chairman, the Clerk and Cllrs G Richens and G Pugh would attend a meeting with members of the Shotley Marina the following week, date and time to be agreed.
- 14. Reports from Councillors on matters not itemised on agenda/to be included in next agenda:** It was reported that a property opposite the new affordable housing development had placed an illegal "no parking sign" on the fence and that the fence appeared to be higher than the permitted height. The Clerk had already reported this issue to Planning Enforcement and was waiting to hear.

Cllr G Pugh asked the Clerk for an invoice for £50 for the Foot Ferry company, which would cover the costs of the foot ferry sign recently acquired and installed at Bristol Hill. Clerk to action.

Cllr G Richens reported on the recent VJ Day event, which he had attended as a representative of the Parish Council, and asked that the Parish Council formally recorded their thank you to Mr B Ives for organising the event. Cllr G Richens provided a further brief report on Erosion Protection Phase 3.

With no further matters to be transacted, the meeting ended at 9:45pm.

Date of next meeting: 17 September

Signed: _____ Date: _____