



AAI Business Listing Checklist

Below is a checklist of the details we need from you in order to create your Business Listing on allaboutipswich.com and the Shotley Peninsula webpage:

Business Name	<input type="checkbox"/>
Business Location (address, postcode and lat-long (www.latlong.org))	<input type="checkbox"/>
Business Description (50 to 250 words)	<input type="checkbox"/>
Images (jpeg or png, atleast 600px wide, ideally landscape)	<input type="checkbox"/>
Opening Times	<input type="checkbox"/>
Contact details (business email address and phone number)	<input type="checkbox"/>
Social Media links (facebook, twitter, instagram and youtube)	<input type="checkbox"/>
TripAdvisor profile link	<input type="checkbox"/>

We also need your email address so that we can send you our monthly DMO Members update, contact you with business and PR opportunities and send you our *Call For Content* emails:

My email	<input type="checkbox"/>
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Finally, when you send us your email address, please ensure you include the following statement so that we can add you to our business database:

<i>"I am happy to receive business emails from All About Ipswich"</i>	<input type="checkbox"/>
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Please send all these details to Tracey (tracey.brinkley@baberghmidsuffolk.gov.uk) and Jack (jack@centralmanagementltd.com). Thank you!